



Mrs Lauren Rodger MA Hons
HEAD TEACHER

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Re: N5 / Higher Oral Assessment in Modern Foreign Languages

Dear _____,

Please note that your Oral Exam for N5 / Higher French / German / Spanish (delete as applicable) will be held on:

Date: _____ at Time: _____

Please ensure that you arrive 5 minutes early for your exam. Please wait outside the classroom until the teacher invites you in, as you may otherwise risk interrupting someone else's oral exam.

To signal that you agree with the above time and date, please sign your name below. Your parent / carer should also sign this letter to confirm that they are aware of your assessment date. Please note that **any failure to attend this assessment must be supported by a medical certificate.**

Once signed, please note the date and time of your exam, then return this letter to your class teacher.

Good luck in your exams!

Miss Ritchie

Principal Teacher of Modern Languages

North Berwick High School

Pupil Signature: _____ Date: _____

Parent / Carer Signature: _____ Date: _____

Teacher Signature: _____ Date: _____