



Mrs Lauren Rodger MA Hons  
HEAD TEACHER

29 October 2015

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Dear parent/carer

Please find attached the first monitoring report for you son/daughter.

As part of our work to improve communication with parents/carers, we will now be issuing these reports three times during the session for all S2 students. They focus on the effort, behaviour and homework of students – aspects of their participation in school which are vital for their learning. We hope that these reports will help you to support your son/daughter, as well as giving them an opportunity to reflect on their approach to learning. Heads of faculty, guidance teachers and heads of house will be speaking to students with disappointing grades.

We will continue to issue a full written report once per session, which will give information on your son/daughter's progress through the Curriculum for Excellence levels.

**Explanation of terms/grades for monitoring reports**

Effort	The extent to which the student works hard, takes responsibility for their own learning, participates in lessons and comes properly prepared
Behaviour	The extent to which the student behaves in class, is focused and on task.
Homework	The extent to which the student tackles homework conscientiously with sufficient effort.

If you wish to discuss the contents of this report, please contact your son/daughter's guidance teacher in the first instance.

Yours faithfully



Robert Jones

Depute Head Teacher