

NORTH BERWICK HIGH SCHOOL

PARENT COUNCIL

ANNUAL GENERAL MEETING (AGM)

Date of Meeting	Tuesday 15 th September 2015
Venue	School Hall, North Berwick High School
Purpose	Annual AGM & Elections
Present (PC)	Liz Noar (PC Chair), Laura Burnside, Mark Holling, Michael Ingram, Jeff Knight, Sharon Street, Nina Thain, & Anne Whiteside
Present (Parent Forum)	Richard Budd, Fiona Perry, Fergus Watson, Claire Gunn, Ian Armstrong, Sue Spence, Jottino Briew, Jok Sode-Woodhead, Anne Duncan, Karin Sode, Patricia Gibb & Lynne Turnbull
Apologies	Eddie Clark, Alastair Leckie & Penny Lochhead
Staff in Attendance	Lauren Rodger (HT), Michelle Moore (DHT), Robert Jones (DHT), Fiona Cairns (DHT), Joanne Bloomfield & Pamela Loudon
Pupils in Attendance	S6 - Gabby Brown & Lucy Patrick, S2 - Charlotte Rodgers & Nathaniel Perry
Guests	East Lothian Council: Cllr Jim Goodfellow & Cllr Tim Day
Clerk	Minutes taken by Tracy Ann Lonie (PC Clerk)
Circulation	All Parent Forum, Valerie McIntyre & Local Councillors
Next Meeting	Tuesday 6 th October 2015

1.	Welcome	Action
	Liz Noar (Chair) welcomed everyone to the 2015 AGM and thanked everyone for attending.	
2.	Introduction of our pupils The Chair warmly welcomed two S6 pupils (Gabby Brown & Lucy Patrick) and two S2 pupils (Charlotte Rodgers & Nathaniel Perry) to address the audience and speak of their likes and dislikes of being a pupil at North Berwick High School. This was well received and the Chair thanked the pupils for participating in the AGM.	
3.	AGM Business: The Chair introduced the business of the AGM and briefly reviewed the past year with a focus on re-branding the Parent Council and improving its reputation resulting in a new constitution and new name, (refer to items 5. &	

	<p>7.). She re-iterated the main roles of the Parent Council being to support the school and to represent the views of the parents from a very diverse group. Finally, she talked about the effectiveness of the sub-groups that had been created to focus on communications, constitution, curriculum development, health & wellbeing, learning & teaching and planning & development.</p>	
4.	<p>Minutes from AGM 2014 The Chair asked if everyone had the opportunity to read last year's draft AGM minutes and said that there were copies available at the back of the hall. She gave everyone a few minutes to read them and in the meantime introduced Tracy Lonie as the new Clerk to the Parent Council in post since January. A vote was put forward to adopt the minutes as read and this was carried forward.</p>	
5.	<p>Adoption of new constitution The Chair put forward the adoption of the new constitution, which was in draft form and had been considered by the constitution sub-group and finalised after taking legal advice and holding a special meeting of the Parent Council on 25th August. The Chair welcomed comments from the audience and Jeff Knight (former Chair of the PC) raised his concerns regarding democratic representation and the statement on P.18 referring to new members immediately having to vote for Chair, Vice-Chair and Treasurer etc. The Chair expressed her disappointment that these points had not been raised at the meetings previously as she was keen to adopt the new constitution at this evening's AGM and be able to move forward with positive changes that had been agreed by PC members. It was agreed that a vote should be taken to put through the draft constitution with the proviso that the reference to office bearers on P.18 be amended. The vote was carried forward with 15 in favour and 3 against. The Chair confirmed that the Constitution Sub-group could now be disbanded.</p>	
6.	<p>Election of new Parent Council members The following were elected as members of the Parent Council: Re-elected members: Alastair Leckie, Mark Holling, Michael Ingram & Nina Thain New members: Anne Duncan, Mark Lucas, Fiona Perry, Karen Sode & Fergus Watson A total of 9 elected members will serve on the Parent Council for the school year 2015-2016 Expressions of interest for the role of Chair to the Parent Council were invited with none recorded and, therefore, neither for the Vice-Chair. The outgoing Chair suggested that a 'floating chair' could lead the next meeting on the 6th October when roles could be agreed.</p>	
7.	<p>Adoption of new name: Parent School Partnership The Chair suggested a vote to adopt the new name of 'Parent School Partnership' to replace the current name of Parent Council. A vote was taken</p>	

	and the motion carried forward.	
8.	Question and Answer session The Chair asked if there were any questions and none was raised.	
9.	Close of meeting The Chair closed the meeting and thanked everyone for attending. She pointed out that all members of the Parent Forum are welcome to attend any future meeting of the Parent Council, (to be known as Parent School Partnership going forward).	
10.	Date and venue of next meeting: Tuesday 6 th October at 7:00pm, School Library, NBHS Apologies: Nina Thain Dates of future Parent Council Meetings 2015/2016: Wednesday 18 th November 2015 Tuesday 19 th January 2016 Tuesday 1 st March 2016 Tuesday 26 th April 2016 Tuesday 31 st May 2016	

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