

NORTH BERWICK HIGH SCHOOL

PARENT SCHOOL PARTNERSHIP MEETING – MINUTES

Date of Meeting	Tuesday 6 th June 2017
Venue	Library, NBHS
Purpose	Parent School Partnership Meeting
Present (PSP)	Mark Lucas, Mark Holling, Alistair Leckie, Nina Thain, Eddie Clark, Susan Begg, Liz Partington, Nicola Semple, Mike Ingram, Kevin McCarthy & John Maslen
Apologies	Fraser McCallum (DHT) & Joanne Bloomfield (JB)
Staff in Attendance	Lauren Rodger (LR) (HT), Robert Jones (RJ) (DHT)
Guests	East Lothian Council: Cllr Jim Goodfellow (CllrG) & Cllr Jeremy Findlay (CllrF)
Clerk	Minutes taken by Tracy Ann Lonie (TAL) (PSP Clerk)
Circulation	All Parent Forum, Local Councillors
Next Meeting	Tuesday 12 September 2017

1.	Welcome Mark Lucas, (Chair), welcomed everyone to the meeting and introduced our new Councillor, Jeremy Findlay. Apologies were received as stated above.	Action
2.	Minutes of last meeting and matters arising The minutes were accepted and it was noted that the minutes of the meeting on 7 th March can now be published on the school website. ACTION: TAL to e-mail copy of minutes to Nikki Collingswood for school website	TAL
3.	Head Teacher's Report Lauren's Head Teacher's update is now available on the school website, with a staffing update and other school news. Details of discussion in relation to the report is below: <ul style="list-style-type: none"> • SQA – exams finished on 2 June with Fraser McCallum as new SQA Co-Ordinator. All went very well and all support needs were met even with a lack of staff resources. The results will be available in August. One issue to be addressed is the lack of space in the school to take exams. • Budget – is a real concern with a likely deficit budget for the new school year 2017-2018. • Staffing – NBHS were only allocated 3 out the 6 Probationers (x 0.8) that they applied for the new school year. Staffing is an increasing issue with a need to keep staffing levels consistent. Future implications may include 'teacher sharing' with other schools in East Lothian and reducing the breadth of curriculum currently on offer. The Senior Curriculum Phase is currently under consultation within East Lothian Council and a Quality Improvement Manager has recently been appointed. • School Extension – no update at present – meeting with the Architect is still to be scheduled. 	

<p>4.</p>	<p>School Improvement Plan (refer to documents: NBHS SIP 2016-2020 & National/Local & School Priorities)</p> <ul style="list-style-type: none"> • Values and aims consultation - PSP members were split into three groups to consider the following three questions as part of a values and aims consultation, which will look to define the values of the school. The following outlines the results from each working group of the PSP: <ul style="list-style-type: none"> 1. What values are important at NBHS? <ul style="list-style-type: none"> Ethos Respect of self and others Confidence Equity of opportunity Enjoyment Recognition of all talents Achievement Autonomous Learning/Responsibility Resilience Sporting/Teamwork/Competitiveness/Participation 2. How could we promote and recognise these values in our daily practice? <ul style="list-style-type: none"> Name the rooms after the values Re-name the 'houses' after the values Signage Themed assemblies – RME, books, literacy, art, murals Bring them alive Staff appraisals Repetition 3. What do you think is the purpose of education? <ul style="list-style-type: none"> To prepare young people for a successful and fulfilling career To allow pupils to play a positive role in society To build resilience To develop the abilities of young people to their full potential To help pupils to build positive relationships To encourage an enquiring mind To develop tolerant attitudes in young people • Parental engagement options – LR is keen to involve all parents in the SIP and parent focus groups will be advertised to the parent body. Mike Ingram and Liz Partington attended the recent SIP meeting and found it to be very interactive. Pupils will also be discussing the values and aims during a consultation week. 	
<p>5.</p>	<p>Review of School Trips (follow-up)</p> <p>RJ circulated copies of the 'Activities Week Review' and a discussion ensued on the pros and cons of the current activities week offered to S3 students. CllrG noted that the East Lothian Trust are not likely to support funding for overseas trips going forward unless it's deemed educational and this would include the ski trip. The recommendation would be to change to one trip offered to all S3 students from 2019 such as a residential experience in Scotland offering a rich Scottish experience of the outdoors, history, culture and literature. It was agreed that the support of the PSP was vital in the</p>	

	<p>re-invention of Activities week and to involve parents from the beginning of the planning process. It was also noted that other school trips needed to be considered in this process and it was agreed that this would be followed up at a future meeting.</p> <p>ACTION: A letter to all parents to be sent from the Chair of the PSP or co-authored with LR outlining the positive reasons to change the S3 Activities week as of 2019. Planning would need to get started asap.</p>	ML/LR
6.	<p>Anti-bullying Policy</p> <p>On behalf of East Lothian Council (ELC), LR asked for PSP feedback on the document: 'Respect for All – East Lothian Anti Bullying Policy, issued on December 2016.</p> <p>ACTION: PSP members to give feedback to LR on ELC's Anti-Bullying Policy.</p>	All
7.	<p>Future PSP meetings 2017-2018:</p> <ul style="list-style-type: none"> • Format – Mark Lucas met with LR to discuss the way forward for PSP (refer to circulated sheet). A schedule has been proposed for the new school year 2017-2018 with a core topic as a focus for each meeting and with a staff member taking ownership of the core topic depending on expertise. A reminder of the meeting and topic will be circulated in advance to all parents to encourage attendance at PSP meetings. • Suggested topics – include AGM, Attainment, Mental Health, Curriculum, Home Learning/Parental involvement, Developing the Young Workforce and review of PSP progress/SIP Plan for 2018-2019. <p>ACTION: LR to amend topic list after PSP discussion and ML to outline PSP meetings plan to parents of new S1 intake at meeting on 20 June.</p> <ul style="list-style-type: none"> • Proposed dates as follows: <p style="text-align: center;"> Tuesday 12th September 2017 Tuesday 3rd October 2017 Tuesday 21st November 2017 Tuesday 23rd January 2018 Tuesday 6th March 2018 Tuesday 24th April 2018 Tuesday 5th June 2018 </p>	LR/ML
8.	<p>AOB</p> <ul style="list-style-type: none"> • Fergus Watson's resignation - it was noted that Fergus Watson has resigned from the PSP with immediate effect. • Planning Update Eddie Clark updated the PSP that the prevention of the sale of the land near Tesco that ELC own (former council depot) is to go ahead, which is positive news and no further action is required from the PSP at present. • Cllr Jeremy Findlay let the PSP know that as a new Councillor for North Berwick Coastal Ward, he is here to help and do get in touch with him on: jfindlay@eastlothian.gov.uk It was also noted that Cllr Findlay is also a member of the Education Committee. • Bikeability Training – John Maslen requested that the information on forthcoming Bikeability Training in the locality could be circulated in the school newsletter and LR agreed and asked JM to forward the information to herself. • NB Town Charrette – LR informed the group that a group of NBHS pupils had been involved with the Charrette meeting last week and fed back lots of useful information. 	

9.	Close of Meeting The meeting finished at 21.00	