

NORTH BERWICK HIGH SCHOOL

PARENT SCHOOL PARTNERSHIP MEETING – MINUTES

Date of Meeting	Tuesday 7 th March 2017
Venue	Library, NBHS
Purpose	Parent School Partnership Meeting
Present (PSP)	Mark Lucas, Nina Thain, Eddie Clark, Liz Partington & Mike Ingram
Apologies	Mark Holling, Alistair Leckie, Susan Begg, Nicola Semple, Robert Jones, John Maslen, Kevin McCarthy & Fergus Watson
Staff in Attendance	Lauren Rodger (LR) (HT), Fraser McCallum (DHT), Joanne Bloomfield (JB) & Alice Clubb (AC)
Guests	East Lothian Council: Cllr Jim Goodfellow (CllrG)
Clerk	Minutes taken by Tracy Ann Lonie (TAL) (PSP Clerk)
Circulation	All Parent Forum, Local Councillors
Next Meeting	Tuesday 25 th April 2017

1.	Welcome	Action
	Mark Lucas, (Chair), welcomed everyone to the meeting and apologies were received as stated above.	
2.	<p>Minutes of last meeting and matters arising</p> <p>The minutes were accepted and it was noted that the minutes of the meeting on 24th January can now be published on the school website.</p> <p>ACTION: TAL to e-mail copy of minutes to Nikki Collingswood for school website</p>	TAL
3.	<p>Head Teacher's Report</p> <p>Lauren's Head Teacher's update is now available on the school website, with a staffing update and other school news. Details of discussion in relation to the report is below:</p> <ul style="list-style-type: none"> • Staffing – LR welcomed Fraser McCallum, new DHT, to the PSP and informed the group that Euan Orr, Guidance PT, and Stephen Frew, Business Education PT had also joined NBHS recently. The school is currently recruiting for a Computing Teacher and a Home Economics Teacher to start in August 2017. CarolAnn Andrews, Support for Learning PT, will be leaving NBHS in the summer and there will be further changes with teaching staff in Support for Learning. 28% of pupils currently need extra support. NBHS has to bid for a minimum of four Probationers (x 0.8) for new school year. • Budget - The School Budget was received last week and Karen Edwards, Business Manager, is currently looking at its implications for the school. The school has been requested to make £35,000 in efficiency savings and has been awarded a £21,600 share from the new Pupil Equity Fund (share assessed by how many pupils from S1-S3 have registered for free school meals). The Pupil Equity Funding is very accountable and the school will have to show how the money is benefitting an identified group of pupils. 	

8.	<p>AOB</p> <ul style="list-style-type: none"> ● Review of ELPCM Meeting – Joanne Bloomfield gave an update on the recent ELPCM Meeting: <ol style="list-style-type: none"> 1. Stephen Fraser from ELC encouraging parents to make payments online for school trip/school activities as this reduces administrative costs of up to 41 pence in each £1. 2. Fiona Robertson is reviewing the policy on religious observance. 3. Pupil Equity Fund – those entitled to free meals being encouraged to register for free meals as this affects the share of funding a school will receive. 4. Issues with Pencaitland Parent Council – Val McIntyre is now involved. ● School Improvement Plan (SIP) Meeting LR is scheduling a meeting for a Friday in April to look at a three-year plan for the SIP and has requested two PSP members to attend. Mark Lucas offered to attend. ACTION: Date of meeting to be circulated once finalised. ● Planning Update Eddie Clark updated the meeting on the asset transfer of land near Tesco that ELC own (former council depot). The ELC are being asked to stop the sale of land for housing and allow the community to take control and replace the community centre/skate park that was demolished for the building of retirement apartments on Tantallon Road, NB. ● NB Coastal Partnership An intense community consultation is to take place from the end of March until end of June on the traffic and transport issues in North Berwick town centre. This is a community-led initiative to try and solve the problems faced by the local community and it was agreed the school should be involved. ● Plan for Girls Hockey in 2017-18 – ML requested an update on the lack of supervision/parental involvement with the girls' hockey training. LR agreed to ask Alan McDonald to call him to discuss the matter and devise a plan for 2017-2018 with approaches to parents for help as required. 	LR
9.	<p>Close of Meeting The meeting finished at 21.00</p>	