

This form is for use by persons participating in photography, video and/or audio recordings for inclusion in East Lothian Council communications including; printed materials, PR, public information, web and social media content.

Any information (including photos, video and audio) we have will be held in accordance with the General Data Protection Regulation (GDPR). The personal data collected on this form will be held securely and will only be used for administrative purposes relating to your consent.

You have the right to request a copy of the information we hold on you and to request corrections or deletions of it. You can ask East Lothian Council to stop using your photos, video or audio at any time, in which case they will not be used in future publications and will be withdrawn from any digital media but may continue to appear in publications already in circulation.

East Lothian Council is a Data Controller for your information and can be contacted at any time: Data Protection Officer, East Lothian Council, John Muir House, Brewery Park, Haddington EH41 3HA E: dpo@eastlothian.gov.uk T: 01620 827 827

ASSET REFERENCE (ELC)

Please return PART 1 to the council and retain PART 2 for your own records.

YOUR CONSENT

We value your participation and seek your consent to use these assets for the life of *(please specify)*:

- any council material, or:
 only council material specified at time of photoshoot or recording *(see ELC reference above)*.

Please tick all boxes that apply:

- I consent to East Lothian Council taking photographs/videos/audio recordings of me.
 I consent to these photographs/videos/audio recordings being used in print and in presentations made by East Lothian Council for promotional purposes.
 I consent to these photographs/videos/audio recordings to be used digitally on websites and on social media by East Lothian Council for promotional purposes.
 I understand that I have the right to withdraw my consent at any time by contacting East Lothian Council using the details above.

PARTICIPANT NAME

DATE

POSTAL

ADDRESS EMAIL

ADDRESS

*Parent or Guardian, please tick here and sign on behalf of participant if they are under 13 years old.

SIGNATURE*

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