



Ormiston Primary School Parent Council

Ormiston Primary School
Meadowbank, Ormiston, East Lothian, EH35 5LQ

Minutes Parent Council Meeting 29th October 2019 Ormiston Primary School

1. Welcome, Apologies and Approval of Minutes

Present: Jo Barron Chair
Ian Flory Treasurer
Phil Bancroft
Vicki Marr
Helen Gardyne Headteacher
Kirsty Dunn Teacher

Apologies: Shamin Akhtar, Lindsey Black, Kathryn McAleese, Sonia Renton

The previous minutes were approved.

2. Playground Report

The Architect responsible for playground development had to postpone today's visit, as he needs to follow a set protocol of inviting representatives of the Council's Education Department, Local Councillors, the Community Council, Parents Council and other interested parties to meet, and so this will be arranged.

3. School Fayre Recap

Everyone agreed the School Fayre was a success- We noticed that this year there were more young families attending, with regular arrivals through the afternoon, rather than a queue at the start . We also noticed that there were fewer older residents from the village this year. We will think about how we are advertising to make sure they know the fayre is on.

Summary of income:

Takings	£2197.21
Expenses	£466
Total Profit	£1731.14

NB: The broken down figures over the page are not comprehensive, and are for purposes of comparison only:

3. School Fayre Recap cont...: Breakdown of Takings/Costs

Stall/Item	Takings	Costs	Profit
Toys & Games	162	0	162
Tea & Coffee	86.8	0	86.8
Raffle on day	215.2	0	215.2
Raffle pre-sales	240	0	240
Books	64.6	0	64.6
Hook a Bottle	43.35	0	43.35
Inflatables (light sabres)	79.15	11	68.15
Caricatures	69.05	0	69.05
Smoothie Bike	23.4	0	23.4
Face Painting	56.2	0	56.2
Door Takings	223.5	0	223.5
Secret Jars	58	0	58
Soccer Skills	60.2	0	60.2
Home Baking	246.50	0	246.5
Bouncy Castle	278.60	150	128.6
Balloon Pop	80.50	0	80.5
Tombola	140.50	0	140.5
Lucky Dip/£1 bags	136.10	0	136.1
Coin Slide	22	0	22
Ice Cream/Nerf/Hook a Duck	241.75	90	151.75
Cash and Carry (Sweets etc)+ Smoothie Bike Fruit/Soya Milk)	0	215.07	-215.07

Discussion:

It was agreed that some items/stalls don't make money but added to atmosphere- eg Nerf Target shooting/Smoothie Bike.

PB raised the question:

Can we do a healthier prize approach instead of sweets?

DW HG- Pupils could help decide what we do instead.

JB: Need to use up left over sweets from Fayre before they go out of date.

4. Next Fundraising Event

JB attempted to book Community Centre for Halloween Disco- but it was unavailable. PB unable to commit to calendar this year as overloaded- Delays with the school calendar has meant that taking the photos has coincided with a particularly busy period of time in school and it is not possible to turn it around in time for the calendars to be advertised and sold in time for Christmas. We will aim to have this back again by next year.

Christmas Film Night-
Wed December 4th 6pm

Flo Action:
Flo to ask Isaac to issue Google form to choose film..

Burns Night Ceilidh- Friday 17th January
NB: Need to start advertising before Christmas break, as only 2 weeks after start of term.

PB Action to contact Suzanne and Sandy Butler re availability.

5. AGM Preparation

Date of AGM is Tuesday 26th November:
JB is stepping down as chair. Kathryn McAleese has stepped down as Secretary, as she feels the role is too much for her. We need to urgently refresh the Parents Council.

We discussed identifying new members, and possibility of identifying new office holders.

PB apologised as felt unable to put himself forward for Chair or Secretary.

VM Action:
Vicky agreed to contact parents from P1 and Nursery

HG: Felt we needed to speak to lots of people who may not have been before with the hope of getting at least 6 new members.

6. School News/ HT Update

Preparing for International 'Leader In Me' Pre-Assessment-
A team from America is coming to deliver a pre-assessment in process aiming to make Ormiston Primary a lighthouse school in the 'Leader In Me' programme. The formal assessment for this will be in March 2020.

Children from Ormiston recently spoke at the Scottish Learning Festival in Glasgow- talking to members of the Scottish government's Education Dept, representatives of other Local Authorities from across Scotland and a range of HeadTeachers.

Recruiting:
A new French Teacher has been identified, the appointment is subject to references

Nursery recruitment is moving apace- adjusting staffing to meet requirements of the new 1140 hours per year timetable- recruiting staff in nursery as well.

New Books:
School reading sets being updated.
A range of new books has been purchased for levels 2.2, 2.3 and 3.1 and beyond.

The Next tranche of money will be aimed at levels 1.3 and 2.1- for P3 P4 and P5 year groups.

6. SCHOOL NEWS/ HT UPDATE CONT...

Technology Equipment:

Bought amazing tech kit with money raised by the Co-op- Marty the Robot, Robotic Balls.

IF: need photographs for Co-op- **HG/KD Action**

Nursery:

Codapillar- chunks that break up and fit together

7. Finance Update

Should have £4172.78 in bank.

Income				
	Items	Takings	Expenses	Profit
	Fayre	2197.21	466	1731.14
	Film Night	138.6	0	138.6
	Ormistomp	33	0	33
	Charles River Donation			200
			Total Income	2102.74
Expenditure				
	Items			Expenditure
	ELC Ukeleles			203.20
	ELC Wooden Car for Playground			1069.95
	ELC Disclosure forms			213
	CAF			63.29
			Total Expenditure	1549.44

With some money about to be spent on next tranche of reading books.

Income/Expenditure:

HG: Recent Lottery Bid-was unsuccessful. We have been informed that fund is aiming to prioritise bids with a huge community focus- so any further bids would have to have significant community involvement to be approved.

8. Parent Queries

SchoolPay:

VM: numerous problems reported to Vicky. Parents are getting messages saying they have not paid milk when they have, money incorrectly refunded, school dinners messages saying they haven't paid when they have. Maureen may be inundated in calls

If absent, don't get charged if prepaid.

HG: Has been glitches. Scottish govt system. Testing problems with getting people on it. Everyone should contact Maureen- and she contacts company.

School Photos:

VM: Numerous complaints about Poses, cardigans buttoned up wrong, quality of photos.

HG: Acknowledged issues including inappropriate gender specific poses. Comments passed on to photography company, who acknowledged our comments and said changes would be made for the next photo session.

9. Date and Time Of Next Meeting

AGM 7pm Tuesday 26th November