



**PINKIE PARENTS AGM
MONDAY, 23 APRIL AT 7PM
PINKIE ST PETERS SCHOOL**

Present:

Wendy Barber (Minute)
Susan Harkins
Suzanne Douglas
Emily Price
Becca Pollard
Gaynor Ross
Clare Morley
Deborah Forsyth
Pamela Grant
Marie Hartley
Cllr John Williamson

Staff in Attendance:

Sarah Ogden (Head Teacher)

Apologies:

Cllr Stuart Currie
Cllr Katie Mackie
Hazel Rae (Deputy Head Teacher)
Helen Gordon (Deputy Head Teacher)
Louise Scott
Suzanne Gunn

1. Welcome and Apologies

1.1 Sarah welcomed everyone to the meeting and apologies were noted as above.

2. Minutes of Meeting Held on 2 October 2017

2.1 The minutes were approved as an accurate record of the meeting.

3. Annual Report 1 September 2017 to 23 April 2018

3.1 A brief summary of the Annual Report was provided. Any comments were to be sent to Susan by Monday 30 April prior to publication.

4. Treasurer's Report

4.1 Wendy provided an update on the account, covering the period 1 September 2017 to 15 March 2018. This had not been audited externally as agreed at the last AGM (next account to be audited covering 1 September 2017 to end-February 2019). The year-end balance was £4,088.70 but with a cheque for £200 still to be cashed by the school. Payments were also still due for Benmore and Christmas parties in 2017 (£1,000 estimate). A sum of £895.03 has been set aside for playground improvements.

4.2 With annual commitments of around £1,800 and with £100 available for each class to be able to apply for funding for specific projects, this creates a total potential annual commitment of £3,400. Bearing in mind that some of these commitments may increase as the school roll increases, a careful eye needs to be kept on any spending which is in excess of our currently agreed annual commitments.

5. Pinkie Parents Constitution

5.1 Provision for electronic banking would be useful. There was a proposal to amend paragraph 11 of the Constitution by adding the following sentence to the end:

Electronic banking is permissible subject to appropriate controls.

5.2 A typographic error in paragraph 14 was noted ("changes" rather than "changed" in the last sentence).

5.3 The proposed amendments to the Constitution were voted on and agreed. The Clerk would add the amended Constitution to the website. **(Action: Clerk).**

6. Communications Strategy

6.1 It was agreed that further discussion was required at a future Parent Council meeting.

7. Election of Office Bearers

7.1 The following office bearer roles were elected:

Chair – Suzanne Douglas
Deputy Chair – Pamela Grant
Treasurer – Marie Hartley

7.2 Louise Scott would continue as Clerk, as this was a role provided for by East Lothian Council.

8. Class Representatives

8.1 It was agreed that further discussion on the role of class representatives was required at a future Parent Council meeting, in conjunction with the Communications Strategy.

9. Date of Next Meeting: April 2019 (date to be fixed)