



**PINKIE PARENTS MEETING
MONDAY 1 OCTOBER AT 7PM
PINKIE ST PETERS SCHOOL**

Present:

Suzanne Douglas (Chair)
Louise Scott (Clerk)
Lucy Alderson
Wendy Barber
Leigh Cleeton
Cllr Stuart Currie
Stephen Dishon
Kerry Donaldson
Cllr Andy Forrest
Suzanne Gunn
Michael McGavigan
Clare Morley
Becca Pollard
Emily Price
Gaynor Ross
Morgan Scott

Staff in Attendance:

Colette Bonnar (Acting Head Teacher)
Helen Gordon (Deputy Head Teacher)
Rachel Snowden (Acting Deputy Head Teacher)
David Scott, Quality Improvement Office, East Lothian
Council (*agenda items 1 & 2*)

Apologies:

Deborah Forsyth
Pamela Grant (Deputy Chair)
Marie Hartley (Treasurer)
Cllr Katie Mackie
Cllr John Williamson

1. Welcome and Apologies

1.1 Suzanne welcomed everyone to the meeting, including Colette Bonnar, Acting Head Teacher, and attendees introduced themselves. Apologies were noted.

2. School Inspection Report

2.1 David Scott, Quality Improvement Officer from East Lothian Council presented on the recently published Education Scotland inspection report of the school which would cover areas for future development and next steps. The Council and the school would collaboratively work on the School Improvement Plan which would be based on the report's findings.

2.2 David began by stating that the delay between the inspection taking place and the publication of the report was due to the council having concerns around the process of the inspection, and specifically around Leadership of Change, which was graded 'good' rather than 'very good'. Further evidence was provided to Education Scotland and discussions took place with officials from Education Scotland and East Lothian Council at various levels.

2.3 This was a strong inspection report which formed a basis for improvement as well as recognising the excellent work that had been done by the school management team and all staff, including support staff. The inspection had taken place three months after a review of the school had taken place by attainment advisors from the council and Scottish Government – all of whom were very impressed by the work the school had done.

2.4 There were areas for improvement, including keeping children active and independent, differentiation and a role for parents to be more involved in the school. There was also some work which could be done to help integrate the nursery more into the school.

2.5 Next steps would be for Mrs Bonnar and the council to look through the School Improvement Plan (SIP) and match this up to the areas for improvement in the report, which would ensure actions were set to make improvements. Extra support could be sought from the council if this was deemed necessary.

2.6 There were also clear links with the SIP and the Pupil Equity Funding (PEF), of which Pinkie received a substantial amount of money. The PEF plan had already been agreed by the council, however it was an ongoing process and would be assessed and could be amended at any time to ensure sustainability and that pupil's attainment needs were being met.

2.7 It was agreed that the Parent Council should play a vital role in development of the SIP the use of PEF and Mrs Bonnar would provide an update on the funding, including plans and spend, at the next meeting. **(Action: Mrs Bonnar and Clerk).**

3. Matters Arising

Building Work Update

3.1 Suzanne informed the meeting that although no formal plans had been submitted as yet, there were currently two sets of plans for the further extension of the school being worked on which would include a new nursery building and extension of sports facilities. The meeting agreed that it would be crucial for parents to be able to view the plans before they were finalised. Suzanne would look into this. **(Action: Chair)**.

Science Lab

3.2 Suzanne was in the process of trying to meet Mr Hogben so that discussion could take place on the progress of the Common Good Fund grant towards the science lab. It was agreed that Mr Hogben would be invited to present at the next meeting. **(Action: Chair and Clerk)**.

4. Head Teachers Report

4.1 Given that it was Mrs Bonnar's first day as Head Teacher, there was no formal report. However Mrs Bonnar had had a good first day and had a substantial handover with Mrs Ogden. An all staff meeting was due to take place that week.

5. Treasurers Report

5.1 The balance was remaining at £4,869. £49.99 had been spent on the storage unit for the pre-loved uniform stall so that was to be deduced from the balance.

5.2 Marie had received confirmation of the change of signatory on the account and had received details for on-line banking.

6. Fundraising Group Update

6.1 Pamela was leading on the organisation of the Halloween discos. Information, as well as a request for volunteers, had been posted on the Facebook page. The information would be sent to all members via email. **(Action: Clerk)**.

6.2 The Parent Council would not be organising personalised Christmas cards this year due to lack of volunteers – and it was a labour intensive exercise. This would be confirmed to parents via Facebook **(Action: Clerk)** and consideration would be given to plans for next Christmas.

6.3 A fundraising meeting would be held in the next two weeks.

6.4 It was agreed that fundraising could be made easier if fundraising activities could be linked to specific resources, playground equipment for example. It was

agreed that Mrs Bonnar would provide a list of possible needs for funding. **(Action: Mrs Bonnar)**.

7. Any Other Business

Extra Curriculum Activities

7.1 Discussion on the extra curriculum activities had taken place, around communication to parents and take-up. Both the school and the Parent Council had placed the information on their website and Facebook page respectively; however, it was agreed that clearer information could have been provided to parents. Therefore it was agreed that a further letter would be issued to parents. **(Action: Mrs Bonnar)**.

Community Funding

7.2 The Pinkie Farm Shop had previously agreed to provide funding to the school. This would be used for a sensory room and arrangements were to be arranged for the presentation of the money. It was agreed that the school would let the Pinkie Council know of when this would take place so publicity could take place. **(Action: Mrs Snowden)**.

Playground

7.3 The issue of playground supervisors had been discussed, with concern by some parents on the number of supervisors available due to incidents. Mrs Gordon confirmed that there were eleven playground supervisors. This led to discussion on supervisors in the lunch hall.

7.4 The issue of the lack of playground equipment had been raised. It was agreed that the Parent Council would again look at the plans previously put together by a local artist and it would be discussed at the next meeting. **(Action: Chair)**.

Pinkie Parents Meetings

7.5 Following discussion at the last meeting it was agreed that a survey of parents would take place to identify whether holding meetings on different days, or other ways to get parents involved, could be found.

7.6 It was agreed that some volunteers would be available at the upcoming parents' evenings to be on hand to answer any questions and gauge interest. An email would be issued to member to set up rotas for the evenings. **(Action: Clerk)**.

Wet Weather – Start to Day

7.7 The arrangements for the opening of the school at the beginning of the day in the event of bad weather had been raised, given some confusion when it was last done. It was agreed that the school would consider the arrangements. **(Action: Mrs Bonnar)**.

8. Date of Next Meeting

8.1 The next meeting would be held on Monday, 5 November 2018

**Pinkie Parents
October 2018**