



**PINKIE PARENTS  
MONDAY 10 JUNE 2019  
PINKIE ST PETERS SCHOOL**

**Present:**

Suzanne Douglas (Chair)  
Pamela Grant (Deputy Chair)  
Suzanne Gunn (Treasurer)  
Louise Scott (Clerk)  
Lucy Alderton  
Wendy Barber  
Cllr Stuart Currie  
Julie Cuthbertson  
Stephen Dishon  
Cllr Andy Forrest  
Gaynor Ross  
Louise Smith

**Staff in Attendance:**

Colette Bonnar (Head Teacher)  
Rachel Snowdon (Deputy Head Teacher)

**Apologies:**

Kerry Donaldson  
Marie Hartley  
Katie Mackie

## 1. Welcome and Apologies

1.1 Suzanne welcomed everyone to the meeting and apologies, above were noted.

## 2. Matters Arising

2.1 Pamela agreed to look into the use of MailChimp for communicating with event volunteers as part of communication with the wider school community, for discussion at the School Inclusion Group. **(Action: Pamela)**.

2.2 Suzanne would liaise with the school office to determine whether payment by BACS to the school would be possible. **(Action: Suzanne)**.

## 3. Head Teacher's Report

3.1 Mrs Bonnar provided her update. Scottish National Assessment had taken place for P1, P4 and P7. Report cards were being finalised and would be issued in the next two weeks. Tracking and results had been sent to East Lothian Council where a new Quality Assurance Officer had been appointed. It was agreed that they would be invited along to our next meeting. **(Action: Colette and Louise)**.

3.2 Staff had attended managing challenging behaviour training, and zones of regulation training had been provided by speech and language therapists. This provided for positive relationships to take place and assisted with behaviour concerns at part of the School Improvement Plan. There was discussion on the zones of regulation training and it was agreed that this could be provided to parents and carers. **(Action: Rachel)**.

3.3 The Deputy Head Teachers had attended training provided by the South East Improvement Collaborative which made connections with different local authorities and allowed for best practice to be shared.

3.4 Nursery to P1 transition events had been going well, with current pupils meeting their new teachers this week. The school had secured two probationer teachers who would be allocated to classes. Interviews for the two class teacher vacancies were taking place this week with 95 applications being received.

3.4 The School Improvement Plan had been shared with staff and the parent subgroup. A child friendly version would also be made available.

3.5 Teaching staff had taken on a range of professional learning with Mr Shields leading on modern languages and the 1+2 scheme. Mrs Samson and Ms Christie had led a CAT session to staff on science.

3.6 Ms Palmer had led a Deputy Head's cluster meeting looking into the redevelopment of the P7 to S1 transition project, with closer links to Musselburgh Grammar.

3.7 A parent had offered to provide sponsorship of new football strips for the school football team. Huge thanks to them.

3.8 The Oor Willie trail had begun in Edinburgh with the school's sculpture being on display at the Museum of Childhood on the Royal Mile.

3.9 The Honest Lad and Lass would be visiting school on 17 June.

3.10 Mrs Bonnar had been working with the Musselburgh Area Partnership on the summer lunch club, looking at accessing an attainment fund bid, as well as running the club during the Easter school holidays.

3.11 A coffee morning would be held on sports day for all parents and carers to hear more about the Pupil Equity Fund and an opportunity for ideas to be shared.

3.12 There would be a number of support and office staff changes for the new term with several support staff leaving Pinkie.

3.13 Mrs Bonnar was looking at the timing of the school day and how this fits into the timetabling of staff and accommodation. Any possible change would be surveyed amongst parents and carers to get their views.

#### **4. Treasurer's Report**

4.1 Suzanne provided an update on the account – which had a current balance of £4,677.15.

4.2 £463.25 had been made on the EMF stall, which was good given the weather on the day.

4.3 £112 had been spent on the printing of raffle tickets for the school fair and £1,620 had been paid to the school for ipads, leaving a balance of £3408.83.

4.4 A cheque of around £100 was expected from easyfundraising and the school fair, our biggest fundraising event, was taking place on 22 June.

#### **5. Fundraising**

5.1 The summer fair was taking place on 22 June. The dress down donation days had gone well and the nursery had planned a dress up day. Raffle tickets had been issued with some provided to the nursery.

#### **6. School Improvement Plan and Inclusion Subgroup Updates**

6.1 A meeting of the School Improvement Plan subgroup had taken place with versions of the SIP being made available. The Inclusion Subgroup would meet for the first time in the new academic year.

## **7. Charity Status**

7.1 Becca updated the meeting on the different categories of charity status available. Minor changes to the existing constitution would need to be made and around £200-300 per year would need to be spent on auditing accounts.

7.2 There was discussion around the need for charity status – in that it would open up a huge range of funding options. However there would still need to be time given on applications being made and projects being identified.

7.3 It was agreed that this would again be discussed at a further meeting, however it would be helpful if the school could provide us with a programme of projects and improvements which the school could benefit from to determine if a change to charity status would be beneficial. (Action: Mrs Bonnar).

## **8. New Build – Road and Access**

8.1 Following the presentation on the new school extension and nursery build at the last meeting it was agreed that discussion would take place on the views on the proposed road and access to the school.

8.2 It was agreed that this was a wider community issue and the school and residents would be consulted as and when the final plans are submitted. Mrs Bonnar would make contact with East Lothian Council to see at what stage the plans were. (Action: Mrs Bonnar). There would also be discussion with Enjoy Leisure who would be responsible for the new road and access out with school hours.

## **9. Bike Shelter**

9.1 Following a recent spate of scooters and bikes being taken from the school bike shelter, it was agreed that there would be discussion at the meeting.

9.2 It was agreed that parents and carers would be reminded to lock scooters and bikes if possible. The school could not be held responsible for property which was left unsecured.

## **10. Any Other Business**

10.1 The issue of lost property had been raised – with parents not aware of how this could be checked. It was agreed that the school would provide regular opportunities for parents to check the lost property.

10.2 The issue of parents lining up with children in the P1-3 playground in the morning was raised, especially when children could not be viewed entering the school from a distance. The issue of dogs in the playground and bikes being ridden was also raised. The school would decide how to communicate a message to parents. **(Action: Mrs Bonnar).**

10.3 A new handbook would be created and loaded onto the school website. **(Action: Mrs Bonnar).**

10.4 Julie Cuthbertson from the Out of School Club informed the meeting on the capacity issues the club was facing – with their currently being a waiting list in place. This was due to the accommodation space currently in use – with staff numbers and space being determined by Care Inspectorate guidelines.

10.5 The Out of School Club were therefore unable to provide the vital wrap around care which many parents may be expecting.

10.6 The Club would be keen to work with the school and parents to consider new ideas on how this could be rectified. Colette agreed to link into the Musselburgh Area Partnership. **(Action: Mrs Bonnar).**