



**PINKIE PARENTS
MONDAY, 16 NOVEMBER 2020 AT 7PM
VIA SKYPE**

Present:

Pamela Grant (Chair)
Gaynor Ross (Vice Chair)
Stephanie Ng (Clerk)
Wendy Barber (Treasurer)
Suzanne Douglas
Suzanne Falconer
Angela Curran
Doug Broadley
Cllr Andy Forrest
Cllr Katie Mackie

Staff in Attendance:

Colette Bonnar (Head Teacher)
Scarlett Palmer (Depute Teacher)

Apologies:

Scott Aitken
Joanne Friend
Cllr John Williamson

1. Welcome and Apologies

1.1 Pamela welcomed everyone to the meeting and apologies above, were noted.

2. Matters Arising from Previous Meeting

2.1 Councillor Stuart Currie is still waiting for Transportation to get back to him regarding the parking issues around the school. Councillor Andy Forrest has agreed to follow this up and then get in touch with both Suzanne Douglas and Pamela Grant. **(Action: Andy)**

2.2 The Junior Leadership Team are getting clued up about the School Improvement Plan, and have been getting together for meetings. They are currently in the process of recording clips to explain what it is. Colette will also finalise a paragraph/clip to explain the PEF subgroup. Once the clips are finalised, they will be sent out with invitations to invite people to join the subgroups, and hopefully get them up and running. **(Action: Colette)**

2.3 It hasn't been possible for the Junior Leadership Team to carry out an audit on the playground equipment to check how it is all being used, as they have been busy working on the SIP. However, audits are naturally carried out each day as they are being used.

2.4 It was noted that some classes have been buying playground equipment with the £100 from Pinkie Parents, before submitting a funding request, and it should be the other way round.

3. Head Teacher's Report

3.1 Mrs Colette Bonnar provided her report and updated the meeting on a number of issues.

COVID Update

3.2 There have been no positive cases. Colette thanked everybody for the precautions they are taking. Any new advice coming in from the Scottish Government is sent out to parents.

3.3 Latest guidelines is to wear a face covering in the school grounds. Reminders were sent out to parents, and they were reminded as they came through the gate. Lots of people are adhering to this, which is great.

3.4 There is a new gate at the P1-P3 entrance which will help to stop the bottleneck.

3.5 PE can now be done indoors.

3.6 Hot lunches are now available, and these are proving to be a popular choice.

3.7 If there is a positive COVID case, there is a protocol in place at the school about what will be done and who needs to be contacted. If a parent hasn't been contacted their child still needs to attend school. Headteachers have now been asked to contact parents in this case.

3.8 The school have put together a provisional paper about what will happen if the school did have to shut down or go to blended learning. This includes what is expected from both parents and children. This will be uploaded to the website. It was made clear that this is something that the school was asked to do by the local authority as an "in case of" and not because it will imminently happen.

Attainment

3.9 The school has been using the track and progress module on SEEMIS to monitor attainment. Individual attainment meetings are also taking place with each teacher to establish who is on track and who isn't, and what can done to support those who need it.

3.10 The teachers are coming together (virtually or in small socially distanced groups) to talk about "Moderation of Writing". They will be discussing "Big writing" and looking at some of the challenges they face, for example supporting those children who are high achievers.

Junior Leadership Team and House Captains

3.11 The Junior Leadership Team are doing a great job, and are taking their role seriously.

3.12 House Captains have now been voted in, and their role in the school will be established soon.

Christmas

3.13 Christmas is not cancelled at Pinkie, and the school will try and make it as magical as possible for the children.

3.14 Dates will be organised for Christmas parties.

3.15 Christmas lunch will take place in the classrooms (the date is on the newsletter which was recently sent out).

3.16 P1 and P2 will do a nativity, which will be recorded.

Professional Learning

3.17 The teachers are all leading on different working groups as part of the SIP.

3.18 Even though times are different at the moment, the school is very much working as it normally would. The school has been fortunate to have no major staff absences and so everything is full steam ahead until apprehended.

3.19 Some staff have taken a “first step into leadership” course, and others will be doing a mental first aid course.

Curriculum

3.20 Information will be going out soon on relationships, sexual health and parenting, which is part of the curriculum. An information meeting was previously held about this. If there are any questions about this, then parents/carers are encouraged to contact the school.

Our Families Project

3.21 A leaflet will be sent out about the “Our Families” Project by Children 1st, which is for schools in Musselburgh East. There will family support workers available who can engage with the parents about school/family issues if needed.

Nursery

3.22 Nursery have launched their own Twitter, with help from Miss Smilie. This will help with the transition from nursery to P1.

Twitter

3.23 The school has over 540 followers now. Please follow @pinkieprimary if you haven't already done so.

Windsor Park Tenants Association

3.24 Catherine from the Windsor Park Tenants Association is trying to get the Resident's Association up and running again (you do not need to live in Windsor Park to join.) She dropped off a leaflet which will be scanned and added to the website.

Staffing

3.25 Mrs. Naghmana Sajjad has taken on the role of Senior Early Years Practitioner.

3.26 There will be a new ASN auxiliary starting at the end of the month.

3.27 There are lots of contingency plans in place if a staff member is absent. If anything does happen, the school will do their best to communicate and make sure that the children's education is not interrupted.

3.28 Mrs Azzopardi has left to go off to Ecuador to be a missionary. She was doing work through the PEF and targeted groups, but Miss McGinn will still be doing this.

Further Comments

3.29 The track and progress reports on attainment will only be shared with the class teachers for the time being. The information on the SEEMIS will be used to create a report at the end of the session, but will also be looked at to see if it can be filtered throughout the year as well. If there are any questions about your child's attainment or progress then please get in touch with the class teacher who will be more than happy to help, and will see if any support needs to be put in place.

4. Christmas Gifts

4.1 Pinkie Parents fund Christmas books for the children each year. The last two years these books were bought from The Works in Cameron Toll, who gave a good deal and were very helpful.

4.2 Suzanne Douglas is happy to phone The Works sooner rather than later to see if maybe Gaynor can get along to the store at a quiet time to browse. The store manager has been very helpful in the past with choosing age appropriate books within the budget given them. **(Action Suzanne)**

4.3 Chocolate selection boxes were suggested as a cheaper alternative as Pinkie Parents are not currently raising a substantial amount of money. However, this raises difficulties with dietary requirements and also with the health implications. Colette is happy to support Pinkie Parents with either the books or selection boxes as gifts.

4.4 It was decided to first speak with The Works to see what deal can be done with the books. It was also noted that the books will most likely not be gift wrapped this year, but will instead have a sticker inside the front cover to say "From Pinkie Parents", or similar.

5. Treasurer's Update

5.1 The handover of Treasurer is taking longer than expected due to illness.

5.2 There is approximately £3,500 in the account, but a full report will be given at the next meeting.

5.3 Pamela will post another reminder on the Facebook page about encouraging people to use easyfundraising, especially coming up to Christmas. **(Action: Pamela)**

5.4 A cheque for £46 has come in from easyfundraising and Suzanne Douglas will bank this.

6. Fundraising Update

6.1 Halloween wasn't planned to be a fundraiser, but it ended up taking a profit of £60. (£167 was spent, and £227 was given as donations on the day).

6.2 Jenny (a parent of a P3 and P5) has done a great job of handling the Christmas Cards. There has been a good uptake, and so far £300 profit has been made.

6.3 It was explained that art work was sent home to then come back to school again as it reduces the admin, there is no cash handling, and also means art work is only being scanned if it has been ordered. Pinkie Parents is happy for any feedback about this process.

6.4 The ordered cards and gifts will be back in school by the 4th December, and will be sorted by Pamela and Jenny.

6.5 No more fundraising plans at the moment, as not able to make any due to the current situation.

7. SIP and PEF Subgroup Update

7.1 These will be set up in the New Year.

8. Any Other Business

8.1 The money raised by the P7 last year is still sitting there as they were unable to use it as planned.

8.1a Colette will send out a communication to try and get some suggestions and ideas back from last year's P7's. It is very hard to know what to do though, as they aren't allowed to gather together.

8.1b It was suggested that maybe each child could be gifted a voucher.

8.1c Colette will check with Jackie exactly how much money the former P7's have, and will get back to Pamela. **(Action: Colette.)**

8.2 Colette will get the current P7 teachers to get in touch with Pamela about the current P7 fundraising, and whether it is still happening etc. **(Action: Colette).**

8.3 Colette was asked to explain the roles of House Captains and the Junior Leadership Team, and how they differ.

8.3a House Captains are in charge of the houses and give out house points. Mr Dove is leading on this, and Colette will ask him to get in touch with Pamela with a briefing. **(Action: Colette).**

8.3b The Junior Leadership Team is a representative from each class.

8.3c Colette will check when the house captains will receive their badges. **(Action: Colette.)**

8.4 Colette will send out a communication to remind people to lock up their bikes and scooters. (**Action: Colette.**)

8.5 It was reminded that no scooters or bikes are allowed on the school playground, for safety reasons.

8.6 There have been concerns raised about the language used in the playground before and after school. This behaviour definitely doesn't make Pinkie Proud, and if bad language is heard it is always addressed, and phone calls are made to parents. It is reinforced to the child that language like that is not part of the schools values or ethos.

8.7 It was reminded to parents of P1 and P2 not to gather in between the trees in front of the entrance. Colette will make sure the tape is put back up to stop this from happening. (**Action: Colette.**)

8.8 Children are allowed to bring Christmas gifts and cards for their teachers, if they would like to do so. Any gift or card received is always much appreciated.

9. Date Of Next Meeting

9.1 The date of the next meeting is Monday 11th January 2021.