



**PINKIE PARENTS AGM
MONDAY, 26 APRIL 2021 AT 7PM
VIA SKYPE**

Present:

Pamela Grant (Chair)
Gaynor Ross (Vice Chair)
Wendy Barber (Treasurer)
Stephanie Ng (Clerk)
Suzanne Douglas
Suzanne Falconer
Claire Somerville
Doug Broadley
Suzanne Gilhooley
Stephen Dishon
Victoria Dishon

Staff in Attendance:

Colette Bonnar (Head Teacher)
Helen Gordon (Depute Head Teacher)

Apologies:

Cllr Andy Forrest
Cllr Katie Mackie
Cllr John Williamson

1. Welcome and Apologies

1.1 Colette welcomed everyone to the meeting and apologies above, were noted. It was noted that the last AGM meeting was held in October 2020, instead of in April like usual, because of the lockdown caused by COVID-19.

2. Minutes of Meeting Held on 5 October 2020

2.1 The minutes were approved as an accurate record of the meeting.

2.2 The watermark of the word “draft” needs to be taken off the Annual Report. Suzanne Douglas will help Pamela with this. **(Action: Suzanne D)**

3. Annual Report 2020/21

3.1 Pamela Grant provided her report which includes a review of the year as well as outlines on what we do, who we are, what our aims are, and our objectives.

3.2 There were not many fundraising events this year due to the COVID-19 restrictions and as there is no separate fundraising report the wording needs to be taken off the report (Under the heading: “Review of the year”, second bullet point which reads: “fundraising for the school (separate report). **(Action: Pamela)**

3.3 Councillors Katie Mackie and John Williamson need to be added to the last paragraph under the heading “About Pinkie Parents” where it says “We are fortunate also in having representation from local councillors Andy Forrest and Stuart Currie who regularly attend our meetings...” **(Action: Pamela)**

4. Treasurer’s Report

4.1 The treasurer’s account just covers a brief period of time this year due to the last AGM taking place in October. As it was such a short period the accounts haven’t been audited, but will be for the next AGM.

4.2 Expenditure has been more than incoming, which is to be expected this year with the lockdowns.

4.3 The closing balance on 31st March 2021 is £3,621.17

4.4 Pinkie Parents needs to be cautious with how much money is spent in the year ahead. There is enough for the usual annual commitments, but a discussion needs to take place on whether we can carry on with the funding of £100 per class.

4.5 £600 payment still needs to be made to the school for class funding.

4.6 It is important that all payments are minuted, even if payments are agreed via email.

4.7 £227 from the Halloween fundraiser still needs to be banked.

5. Election of Office Bearers

5.1 The following office bearers were elected:

Chair - Pamela Grant

Vice Chair - Gaynor Ross

Treasurer - Wendy Barber

5.2 Stephanie Ng will continue in the role of clerk as this was a role provided by East Lothian Council.

6. Class Representatives

6.1 It was agreed to keep the class representatives as they are until the end of the school year, and then advertise to try and get more people involved from the beginning of the new school year.

7. Dates of meetings 2021/22

7.1 It was suggested to try different days to hold the Pinkie Parents meetings from the start of the next school year. This will allow Pinkie Parents to see if more people are able to attend, in a hope to increase numbers.

7.2 As meetings are virtual at the moment, it allows more flexibility for people.

7.3 In the future when Pinkie Parents meetings can take place within the school building, it won't be a problem to secure a building let for a different day. This is due to a new shift pattern for the facilities management.

7.4 It was suggested to send out a survey to people who have been regularly attending the meetings to see whether they found face-to-face or virtual meetings more engaging. This will allow Pinkie Parents to see whether they should extend meeting virtually, even once allowed back inside the school building. It should also

be possible to have people attend the meeting within the school building (once allowed) and offer virtual to those who need it.

7.5 Final meeting dates for the new school year will be decided later.