



**PINKIE PARENTS
MONDAY, 31 MAY 2021 AT 7 PM
VIA SKYPE**

Present:

Pamela Grant (Chair)
Gaynor Ross (Vice Chair)
Wendy Barber (Treasurer)
Stephanie Ng (Clerk)
Suzanne Falconer
Kirsty Clark
Stephen Dishon
Cllr Andy Forrest
Cllr Katie Mackie

Staff in Attendance:

Colette Bonnar (Head Teacher)
Rachel Snowdon (Depute Head Teacher)

Apologies:

Cllr Stuart Currie

1. Welcome and Apologies

1.1 Pamela welcomed everyone to the meeting and apologies above, were noted.

2. Matters Arising From Previous Meeting

2.1 Colette is due to have a meeting in the next week or so about the building work that will be done on the school (including new windows at the front of the school where the nursery is and new roofing), and so will ask then if it is possible to add anti-climb paint to stop people getting in to the secret garden etc. There has been no more cases of vandalism.

2.2 The gym hall and dinner hall windows have been cleaned and the white stains removed.

2.3 Pamela will wait for the updates on the SIP/PEF subgroups to go online before trying to get more people involved in them. Pamela will look into this at the start of the new term. **(Action: Pamela)**

2.4 Pamela and Gaynor will look into trying to get a Pinkie Parents introductory video done to go out with the P1 transition. As all transition information is online this year, they will also look into doing an online information leaflet.

- It was suggested to highlight what is funded by Pinkie Parents as it happens throughout the year, and this will hopefully make people more aware of what Pinkie Parents pay for.
- It is a shame that a school the size of Pinkie doesn't have more parental engagement in their parent council, as if people do not come and get involved than Pinkie Parents will cease to exist.
- Any thoughts or feedback on how to promote Pinkie Parents and get more parental engagement will be gratefully received.

3. Head Teacher's Report

3.1 Mrs Colette Bonnar gave her report and updated the meeting on a number of issues.

In - Service Day

3.2 A planning meeting took place at the recent in-service day which included a lot of support staff. Over 50 people attended both in person and virtually.

3.3 Mrs Colette Bonnar spoke to Kirsty Clark who runs the Pinkie Out of School Club and about its involvement within the school Improvement Plan.

3.4 A new framework was looked at which will be really robust throughout the school improvement planning.

3.5 The PEF (Pupil Equity Funding) was also looked at.

Transition

3.6 An email was sent out about transition and the plan is to make it as robust as it possible can be. Feedback was received from the pupils, parents and staff and this was used to create a calendar of transition events.

Staffing

3.7 Congratulations to Rachel Snowdon who after being an acting depute head teacher is now a permanent depute head teacher. Mrs Colette Bonnar would also like to express a huge thank you to both Pamela Grant and Gaynor Ross for their support throughout the recruitment process.

3.8 An email on staffing and class arrangements for next school year was sent out on Monday 31st May. The main highlights are:

- Some staff are returning from maternity leave so will be doing flexible work arrangements with job shares and part time arrangements;
- 3 probationers will be starting at the school;
- Mrs Sharon Dixon will be focusing on numeracy and COVID recovery.

COVID-19 Update

3.9 Everything the school is doing is still guided by the COVID rules.

3.10 As people are not allowed into the building the school are looking at different ways to do Primary 1 transition. The school has also been contacting partner nurseries and getting feedback to help make the process is as equitable as possible.

3.11 Musselburgh Grammar School has an in-service day which allows the P7's to visit it.

Health and Safety

3.12 People are encouraged to wear face coverings when out and about in the school grounds. Luckily the school has a large open space, but even so, crowds and gatherings are discouraged.

Finance

3.13 The school is in a healthy position and doing well.

3.14 Mrs Colette Bonnar is attending finance training with Jackie from the office which is provided by the authority.

3.15 Jackie and Mrs Colette Bonnar meet monthly for finance meetings.

SIP

3.16 The school is finalising the school improvement plan and will have a CAT (collegiate activity time) session with the teachers on Wednesday June 2nd. This will then go to the authority and then on to the Scottish Government. Once the SIP has been finalised the school will share it with parents and say what they are focussing on and why.

3.17 The school want and need parental engagement with the SIP, and it needs to happen right through the year rather than just a one off session.

3.18 Both the SIP and PEF are on the Pinkie Parents agenda and it was decided to keep them there, rather than have separate meetings, as they are not too large to cover within the normal meeting.

3.19 It was suggested that someone from Pinkie Parents may like to join a virtual SIP meeting with the senior leadership team once it has been finalised.

3.20 It was noted that some parents weren't sure whether the recent transition survey email was relevant to them and parents won't engage if they are unsure. In future, it will be better if the school was really clear about what they are asking for and why.

4. Treasurer's Update

4.1 Opening balance is £3,621.17

4.2 £223.30 has come in from the Halloween event

4.3 £22.93 has come in from Easy Fundraising

4.4 £11.85 has gone out for one P7 hoodie

4.5 £786.00 is due to go to the school for fundraising contributions (not yet cashed).

4.6 Closing balance is £3,069.55

4.7 Suzanne Douglas now has signatory rights, alongside Marie Hartley and Wendy Barber.

4.8 At the first meeting of the new term Pinkie Parents will look at their annual commitments and will see whether they can all still go ahead with them all or whether to make some cut-backs.

5. SIP and PEF Subgroup Update

5.1 This has been covered under the Head teacher's Report.

6. Fundraising

6.1 Pamela grant arranged a fundraising meeting but it was very poorly attended, despite being advertised. She will now leave it until the new term and try and engage some new interest and involvement.

7. Any other Business

7.1 Parking attendants have been regularly coming to check on the parking nearby the school. Tickets have been issued which is definitely helping the ongoing parking issues.

7.2 Some parents had concerns about playground supervision amongst the youngest children, and Mrs Colette Bonnar assured us that there is more supervision than ever with staff timetabled to be in certain places at certain times. It was noted that Mr. Marshall was aware of the concerns raised and he could maybe feedback to Mrs Colette Bonnar about the particular incident(s) in question.

8. Next Meeting Date

8.1 The next meeting date will be Monday 30th August. This was agreed by email on the 3rd June.