



## **PINKIE PARENTS MEETING**

**Pinkie St Peters School**

**Monday, 24<sup>th</sup> April 2017**

**Present:** Suzanne Douglas (Vice Chairperson) Louise Scott, Wendy Barbour, Shirley Bailey, Cllr Stuart Currie, Suzanne Gunn

**Staff in Attendance:** Sarah Ogden (Head teacher), Helen Gordon (Deputy Head teacher) Hugh Hogben (Teacher)

**Apologies:** Hazel Rae (Deputy Head teacher) Cllr Andy Forrest

**Minutes Taken by:** Kirsty Sivell

- 1. Welcome and Apologies**  
Susan welcomed everyone to the meeting.
  
- 2. Minutes of Meeting: 27<sup>th</sup> February 2017**  
Minutes from the previous meeting were approved.
  
- 3. Matters Arising from Previous Minutes**  
Hazel to chase up the marathon money – **ACTION**

## **4. Head Teacher's Report**

### **4.1 Staffing**

Mrs Gordon and Miss Hunter will continue to cover Mr Fraser's class until the end of session. There are two new classroom assistants Mrs McClay who is working with P1's & P2's & Mrs Aitchison who is working with P3's & P4's. Supply teacher Shannon Thorpe is with us until the end of the session. At the moment it looks like there will be 16 classes in total next session and no composite classes although this could change. HT is looking to recruit 3 new class teachers for next year. Miss Yates and Mr Drysedale who are on placement as probationary teachers will be leaving us at the end of this term when their contract ends.

### **4.2 Building Work**

The building work in the hall is now complete and the new doors and windows are making a huge difference. The nursery build is still at the planning stage, once the HT has some more information she will share it with the wider parent forum. The Levenhall nursery closure completes tomorrow. Next week on 2<sup>nd</sup> May there is someone visiting from Education Scotland to speak with pupils, staff and parents about the nursery closure.

### **4.3 Mobile phones in school**

HT would like to reinforce the rule about no mobile phones in school. This continues to be an issue and on advice from the police there should not be any mobile phones in school. If a child brings a mobile to school the class teachers have been instructed to lock it away until the end of the day.

### **4.4 Fiona Robertson visit**

Fiona Robertson who is the head of education has visited 6 schools in East Lothian since taking up her role. She plans to visit Pinkie again between 23<sup>rd</sup> & 25<sup>th</sup> May and She may wish to speak to a group of parents.

### **4.5 School Improvement Plan**

HT reviewed the development plan with staff just before Easter and is keen to schedule a meeting with the improvement plan sub group to go over this. One of the key items is science and embedding this across the school and up skilling teachers. Mr Hugh Hogden who is leading this would like to show the parent council the science lab and give a talk about the work that the pupils have been doing and the ongoing development of science in the school. Mr Hogden has pulled together a wish list and would like to request some funding to help develop and improve the science lab. The parent council visited the science lab where Mr Hogden gave a short presentation which was well received.

## **5. Treasurer's report**

The current balance is £3600. £400 has been paid out for stickers and £522 for the library. £200 has been paid in from the marathon. The marathon and the summer fair will be coming up soon so more funds will be raised. Wendy confirmed that £1300 was paid out in October 2016 for establishing the science lab and it was agreed that the parent council would pledge another £1300 towards Mr Hogden's wish list to further develop the lab. Mr Hogden will be required to complete a funding request form.

The nursery has also compiled a wish list which amounts to £194 to help create the outdoor space. The parent council have pledged £400 for the nursery.

One of the parents mentioned that the microphones have been playing up during assemblies and performances. HT confirmed that the microphones are not faulty but it takes a bit of trial and error to get them to interface with the sound system. HT agrees that it would be good to cost new microphones.

20<sup>th</sup> June is the common goods meeting; Cllr Currie suggested that the parent council should submit an application no later than the end of May.

## **6. Communication with the wider parent forum**

The P6's & P7's are holding a fundraising coffee morning on Friday 5<sup>th</sup> May.

## **7. Fundraising**

SD has sent a letter the council to request to lease the dining hall for the marathon. SD has suggested that the parent council can host a coffee and cake sale to help raise more funds. Some discussion took place as to whether to provide tables and chairs or just have standing room. Need to look into public liability insurance and do a full risk assessment. Louise will put a post on facebook asking for helpers.

A provisional date for the school fair has been made but SH will liaise with HT to ensure this date doesn't interfere with anything else and will send out a letter to confirm this. SD provided a brief overview of what will be on offer at the fair but further details about the school fair will be discussed at the next meeting. SH suggested that it would be a good idea if Mr Hogden did some kind of science demonstration (to be discussed)

SD confirmed that she had heard that Gambado (soft play) is closing down and there could be an opportunity to get some equipment from them for the school. SD will call them on behalf of the school.

## **8. Information roundup**

SH confirmed that the quality training course has been cancelled. SH received an email from the area partnership about parent council representation. SH mentioned that there is a children and young person's subgroup who are talking about summer provision. HT confirmed that Pinkie ran a summer lunch club for children eligible for free school meals last year where around 16 children regularly attended. HT is keen to do this again but it can be quite difficult to fund and get staffing to run this throughout the summer break.

Kirsty is leaving the role as clerk and Louise Scott has kindly agreed to take this on. SH thanked Kirsty for her contribution. Louise and Kirsty will meet to do a handover soon.