

Vacancy Newsletter

east lothian
works

Role: Trainee Dog Day care Assistant

Company: Carefree Canines

Location: Prestonpans

Hours per week: 35 (worked between Monday to Friday 7.45am-6.30pm)

Carefree Canines is a dog day care centre based in Prestonpans, who also operate a busy retail outlet and offer training classes. The dog day-care is licensed to care for 45 dogs in each session and operates Monday to Friday 8am-6.30pm.

Minimum wage based on employees' age is paid on monthly basis and items of uniform are provided. Staff receive a generous staff discount in the dog shop. Hot drinks are provided for staff.

Key responsibilities:

- Dog Care for 45 dogs in each session- ensuring safety, comforting, petting, supervising dogs while organising activities throughout the day.
- Cleaning – a lot of cleaning, poo picking, mopping, bathing dogs, operating washing machines, tumble dryers, vacuums, and scrubber drier.
- Customer service – gradually over time you will have opportunities to work with our customers.

Applicants should be: -

- 18-24 years of age
- Resident in East Lothian area
- Dog lovers who are comfortable around different sizes & breeds of dog.
- Happy to work indoors and outdoors in a noisy environment.

To apply, please contact Nadine from Care Free Canines with a cover letter explaining why you would like to work with them what, if any, experience you have with dogs:

paws@carefreecanines.co.uk

Role: Garden and Grounds Team Member

Company: Haven

Location: Prestonpans

Gardens and Grounds Team Member responsibilities:

- The park grounds being of the highest quality and standard for our guests.
- Providing a safe and secure environment for all guests through the maintenance of the park.
- Ensuring all work areas are presented and managed to the highest level at all times.
- Ensuring all internal & statutory obligations are met.
- Delivering a 'breath of fresh air' experience for our guests through the upkeep of beautiful grounds and gardens, contributing to guest advocacy and customer satisfaction.

For more information and to apply, follow the link: [Garden & Grounds Team Member \(bourneleisure.csod.com\)](http://bourneleisure.csod.com)

Role: Retail Assistant

Company: The Food Warehouse (Iceland)

Location: Haddington

Hours per week: 7.5

Iceland is one of Britain's fastest-growing and most innovative retailers, recognised as one of the best companies to work for in the UK. With over 900 stores throughout the UK, a further 40 owned or franchised stores across Europe, and a global export business, we're a unique business.

The role is for a Retail Assistant to join the Food Warehouse team. The Food Warehouse like our colleagues to take pride in what they do and can offer a role that will allow you to use your own initiative, in a fun and engaging team environment.

The role involves ensuring great standards are delivered, whilst making sure our customers have the best experience when shopping with us. The Food Warehouse can offer flexibility and a variety of shift patterns, a great rate of pay, and the opportunity to become part of a supportive and connected family.

For more information and how to apply, follow this link: [Retail Assistant \(7.5 hours/week\) – The Food Warehouse \(jobs.icelandcareers.co.uk\)](https://jobs.icelandcareers.co.uk)

Role: Store Team Member

Company: Home Bargains

Location: Haddington

Hours per week: 8 – 32

Home Bargains is a privately owned family run discount retailer selling top brands at the lowest possible price on the UK high street. Store Team Members at Home Bargains cover a range of store duties including customer service, stock replenishment, cash handling and helping to maintain excellent store standards.

Job Description: Candidates will be hardworking, enjoy working in a retail store and have experience of cash handling and processing deliveries. Successful candidates are provided with on-the-job training and gain essential transferable retail skills.

Skills & expertise required:

- Demonstrate a good understanding of customer service
- Experience of cash handling and working in a retail environment
- Experience of manual handling and stock replenishment
- Hardworking and reliable
- Polite and professional
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For more information and how to apply, follow this link: [Careers – TJ Morris – Store Team Member \(jobs.homebargains.co.uk\)](https://jobs.homebargains.co.uk)

Role: Sales Assistant

Company: Baynes the Family Bakers

Location: Musselburgh

Hours per week: 16

Bayne's are striving to become the nation's favourite baker. They believe in using traditional baking methods and processes where we can, focusing on product freshness and quality of ingredients. To help us achieve this, they have ambitious growth plans across central Scotland.

Job Details: This is an opportunity to support a fast-paced retail operation, where you will be hands on serving our customers every day.

Key responsibilities:

- Make and serve hot drinks.
- Set up and maintain counter and window displays in line with our guidelines.
- Deal with customer pre-orders and process payment and paperwork accordingly.
- Take payment for goods using electronic tills and processing by cash and card.
- Stock shelves with products.
- Answer queries from customers.
- Report discrepancies and problems to the management team.
- Give advice and guidance on products to customers.

Key skills and experiences:

- Previous food retailing experience
- Positive attitude
- Cash handling experience

For more information and to apply online, follow this link: [Sales Assistant – Musselburgh \(uk.indeed.com\)](#)

Contact:

East Lothian Works, 9-11 Lodge Street, Haddington EH41 3DX

Tel: 01620 827262

Email: ELworks@eastlothian.gov.uk

