

Vacancy Newsletter

22nd July 2022

east lothian
works

Role: School Subject Tutors

Company: ELTI Tutoring Initiative, Queen Margaret University, Edinburgh

Location: Mid and East Lothian

In response to the educational challenges faced by young people due to COVID-19, the ELTI Tutoring Initiative was set up to help 4th - 6th year students who were due to complete N4, N5 and Higher assessments in the spring of 2021.

Due to ongoing disruption to schooling experienced in the past two years, this provision is being extended to cover pupils in the coming exam cohort (2022/23). Eligible pupils from 7 high schools in Mid and East Lothian will be invited to take part in weekly tutoring sessions over a 10-week period, either pre- or post-Christmas. Tutors will be allocated to one of the council areas and will be required to deliver both online and in-person. In-person training will take place prior to commencement of the tutoring starting in September 2022.

Tutors will have achieved a Higher in the subject to be tutored, and subsequently completed a degree or equivalent (not necessarily in the same subject).

Tutors should be able to demonstrate the following qualities:

- Well organised and able to solve problems.
- Patient and willing to adapt when required.
- Able to develop relationships with a diverse group of people.
- Creative and innovative.

The initiative is being hosted and co-ordinated by Queen Margaret University, funders include the STV Children's Appeal

For informal enquiries and to request an application pack, please email elti@qmu.ac.uk

The closing date for applications is 5pm on Friday 12th August 2022.

Interviews will be held week commencing 22nd August 2022.

Role: Apprentice Painter and Decorator

Company: Hamill Decorating Services

Location: Musselburgh

Salary: £7 to £9.50 per hour (depending on age)

Hours: Full time (38 hours per week, Monday to Friday)

Hamill Decorating is a family run decorating company based in Musselburgh. Their mission is to deliver outstanding decorating services to all of their customers all of the time. They work mostly in Edinburgh and the Lothians but do, on occasion travel further. They work with interior designers and builders on large refurbishment projects, and also with a window renovation company and paint a lot of sash and case windows each year.

Key Tasks:

- To learn how to become a painter and decorator up to NVQ level2 by attending site each day and working alongside a qualified tradesperson.
- Supporting that tradesperson by helping with preparation, painting and customer service.
- Working in different properties and learning all aspects of decorating from painting walls and woodwork to eventually hanging designer wallpapers.

You must currently be unemployed. Preferable 21 or over.

Application process:

- Email your C.V. to admin@hamilldecorating.com
- You will be invited for an informal interview which will concentrate on getting to know you, your interests and why you want to be a painter and decorator.
- A decision will be made after all applicants have been interviewed. We will aim to have the whole process completed as quickly as possible.

Role: Team Member

Company: Pop Up Designs

Location: Fenton Barns Retail Village, North Berwick

Salary: £12 per hour

Hours: 30 hours per week

Pop Up Designs uses laser cutters to cut small wood gifts, and colour transfer equipment to add colour. They are one of the few companies in the UK that can work to such high precision and add full colour. They are a small charity minded business with four employees currently. They aim to raise funds for the long term support of children in very poor areas of the world and seek someone who is happy with the charity minded direction and ethics.

Pop Up Designs are looking for a creative person to get fully involved with developing their small laser cutting business. You will need to be flexible, enthusiastic, creative and willing to get involved with most aspects of running a small business.

They are seeking someone who is happy to get involved with:

- Running the shop at Fenton Barns, building up customers and looking after the stock, displays, cleaning etc.
- Packaging and dispatching products for the online shop and trade orders.
- Help with running and loading the machines for laser manufacture and colour transfer (full training will be given on safety and use).

Hours can be flexible (hoping for 30 hours a week)

The following skills would be very useful but not essential:

- Design skills to work with CAD and graphics in the design of new ranges of wood and metal gifts.
- Experience with Etsy, adding new products, managing sales etc.
- Transport to take daily orders to the Post Office (currently using East Linton Post Office). Trade orders are collected by Parcel Force.
- A background in maintenance, manufacture or design and technology skills. Skills in machine maintenance/electronics fault finding would be beneficial to help keep the ten laser cutting and colour transfer machines in good working order.

Please send applications to Pop Up Designs, North West Hatchery Unit 14, Fenton Barns Retail Village, Fenton Barns, North Berwick EH39 5BW.

www.popupdesigns.co.uk

For all vacancies within East Lothian Council visit: [Jobs | East Lothian Council | myjobscotland](#)

Contact:

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