

Vacancy Newsletter

9th December 2022

east lothian
works

Role: Barista

Company: Costa Coffee

Location: North Berwick

Salary: £10 - £11 per hour

Hours: Full-time

Costa Coffee are all about passion, energy and teamwork, serving memorable moments for every one of their customers. As a Barista you'll be working for the nation's favourite coffee shop, you will enjoy brilliant training and amazing benefits so that you enjoy Costa coffee as much as the customers do.

A bit about the role:

Day to day you'll be making coffee. You'll perfect your craft through amazing training, taking care to make every customer experience an awesome one. In addition to this you will enjoy the following:

- Crafting great coffee with your passion and energy for that perfect blend
- Serving customers with a smile ensuring customers walk away happy, and we see them again very soon
- Be knowledgeable and confident about all Costa products, after all its not just amazing coffee we sell, don't forget our teas, frostinos, seasonal ranges and much more
- Work with your team to maintain health & safety and cleanliness across the store
- Most importantly, have fun at work. Learn, develop and meet some great people.

A bit about you:

A great Barista will love coffee, and have a genuine passion for people, as well as the desire to learn and be the best they can be. No experience is required, just a can-do attitude and:

- A positive outlook with bags of personality
- A passion for delivering excellence in everything you do
- Good communication skills because you will be talking to our amazing customers daily
- Courage to show your confidence
- You will often need to multitask, therefore a hard-working attitude is key here

For more information, and to apply online, follow the link: [Costa Career Portal | Barista \(Full time\)](#)

For any general queries, or if you feel you need adjustments to the application or online assessment process, please contact costa.recruitment@costacoffee.com

Role: Customer Team Leader

Company: Coop

Location: East Linton

Salary: £11 per hour

Hours: Part-time, 20 hours per week

Closing date: 12th December 2022

As a customer team leader at Co-op, you'll help put the store purpose into practice. You'll connect people and causes in your local community, provide great service to the customers, and give coaching and support to colleagues in-store.

What you'll do

- **Friendly and thoughtful service** – you'll give friendly, welcoming, easy, helpful and thoughtful service every day, often taking ownership for managing the store and handling challenging situations
- **Engage with everyone to succeed together** – you'll build your team's capability through coaching and training, and create an inclusive culture where everyone feels respected, valued and able to speak their mind
- **Make sure the store is safe, legal and operational** – you'll manage diligence checks and stock accuracy to make sure our customers have a quick and easy shopping experience, and support your store manager with HR processes
- **Embrace change** – you'll help to lead change in store, working closely with your team to land new ways of working, and encouraging them to provide open and honest feedback on change activities
- **Co-operate for a fairer world** – you'll build relationships and get involved with your local community, working closely with your local member pioneer to help them with the development and delivery of their Co-op community plan

This job would suit people who have

- genuine care for the needs of customers and colleagues
- the ability to strike a balance between leading the team and supporting on the shopfloor
- great communication skills, with the ability to build positive relationships with all kinds of people
- strong organisational and problem solving skills
- a desire to learn, grow and develop your skills
- the flexibility to work a range of shifts

You must be aged 18 or over to be a customer team leader at Co-op, as you'll need to authorise age-related sales.

For more information, and to apply online, follow the link: [Coop Jobs | Customer Team Leader](#)

Role: Play Work Practitioner
Company: Tranent Out of School Club
Location: Tranent

Salary: £10 - £11 per hour
Hours: Part-time

An exciting opportunity has arisen for an enthusiastic, committed Play Work practitioner to join the successful out of school club team based in Tranent. They aim to provide a safe, healthy, and play environment for the children, ensuring that their time spent with them is happy, rewarding and fun. The staff are warm and welcoming, offering the best care to the children.

Hours: Breakfast and after school hours (Term Time) school holiday hours – you may be asked to work during school holidays.

The ideal candidate will:

- Have experience of and a passion for working with children between 4-12years
- Be committed, dynamic and creative.
- Have a talent for facilitating social, emotional, and play development.
- Have high expectations of yourself and others.
- Have good time keeping skills
- Be friendly and approachable
- Be committed to training and personal development

Role Requirements

- Qualification in Play Work/Childcare is essential at SVQ/HNC Level.

For more information, and to apply online, follow the link: [Indeed.com | Play Work Practitioner](#)

Role: Domestic Housekeeper
Company: Florabank Care Home
Location: Haddington

Salary: £9.90 per hour
Hours: Part-time

Florabank Christian Care Home are looking for a domestic staff member. Experience would be preferred but isn't essential as training would be provided. The job would involve tasks such as, cleaning, laundry, dishes, table clearing and resetting.

For more information, and to apply online, follow the link: [Indeed.com | Domestic Housekeeper](#)

Role: Business Development Executive

Company: 2Circles Consulting

Salary: £24,000 basic

Location: Macmerry, East Lothian

Hours: Full-time

2 Circles Consulting are a telecommunications company dedicated to helping businesses improve their connectivity and in turn, work more efficiently. The telecommunications industry is growing exponentially, and connectivity and communication are key factors in business success for all companies. It is a tremendous space to build a lifelong career in.

They are looking for people who are dedicated, motivated and willing to learn. Don't worry if you are unfamiliar with the world of telecoms, a great deal of training and support will be provided, and you will be mentored by some of the best in the industry – just bring your enthusiasm, and a good work ethic.

2 Circles Consulting have trained over 5000 students and graduates in how to run their own business, and have a proven and tested scheme to teach you how to network, prospect and constantly evolve in this thrilling industry. Successful candidates will get an impeccable experience with 2Circles Consulting through great incentives, uncapped earning potential and our excellent Basic, Bonus and EMI Share Option Plan.

Key Responsibilities

- Proactive goal setting towards sales targets, planning strategies to hit targets, and monitoring of performance against goals. Attain 100 customers to qualify for Century Club
- Attend all company training courses and sales meetings
- Maintaining a consistent positive attitude and team spirit
- Building and maintaining a good rapport with customers
- Have a proactive attitude towards self-development and constant improvement
- Actively looking for ways to continually develop and innovate sales and marketing systems to generate a larger customer base
- Being dedicated in providing the best and most efficient service to our customers and understanding each individual businesses' needs

Benefits

- Great Basic Salary
- Uncapped Bonus Plan
- EMI Share Ownership from Day 1
- Office Dog
- Private Medical/Dental insurance

Applications

- Please study the 2 Circles Consulting website: www.2circlesconsulting.com as well as their social media on Facebook, Instagram, LinkedIn & Twitter
- Please send an up to date, well presented 2-page CV with a detailed covering letter explaining why you would like to work in the company to lou@2circlesconsulting.com

For all vacancies within East Lothian Council visit: [Jobs](#) | [East Lothian Council](#) | [myjobscotland](#)

Contact:

East Lothian Works, 9-11 Lodge Street, Haddington EH41 3DX

Tel: 01620 827262

Email: ELworks@eastlothian.gov.uk

