

STONEYHILL PRIMARY SCHOOL PARENT COUNCIL
MINUTES OF MEETING, WEDNESDAY 4 OCTOBER 2017

Attendees: Lesley Coyle (Chair); Katie Hislop (Clerk; Lois Taylor (Treasurer) Lynsey Melville; Carol Colville (Deputy Head Teacher); Susanne Gibson; Gayle Durham; Sarah Jones (Vice Chair); Fiona Macartney (Head Teacher)

Apologies: Dixie Sudron; Jill Robertson; Claire Cornet; Cllr John Williamson; Cllr Katie Mackie; Cllr Stuart Currie; Julie Anderson; Vivien Struthers; Lynsey Robinson

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Agenda Item	
1&2	L.Coyle opened the meeting, welcomed attendees and circulated a list of apologies.
3	The Minutes of the last Parent Council meeting, the AGM on 6 September 2017, were approved.
4	<p><u>Parent Council Business Matters Arising:</u></p> <p>Traffic Management around the school boundary: This issue has been raised following a complaint from Inveresk Residents Association to East Lothian Council about Stoneyhill parents parking on the streets surrounding the school at drop off and pick up times. J.Williams informed the Parent Council of this complaint at the end of the 6/09 meeting.</p> <p>C.Colville informed the group that the JRSO (Junior Road Safety Officers) have now been elected and she would be meeting with them soon, so would raise the issue. I was agreed that this would be a helpful approach and suggestions / actions were as follows:</p> <ul style="list-style-type: none"> • JRSO to create a short film which could be shown on the school website and possibly played in the background at school events eg parents evening • PC Smith to visit JRSO – L.Coyle to invite him • The JRSO circular sign in the playground could be displayed elsewhere • L.Coyle to look into replicating the banners used at Prestonpans PS – contact the Parent Council • C.Colville to ask Ian Stevens to work with JRSO
5	<p><u>Fundraising / Events:</u></p> <p>Halloween Discos 26/10</p> <ul style="list-style-type: none"> • D.Barret is creating a flyer – L.Coyle to contact him with a note of information which should be included • L.Coyle to look at existing stocks of juice, cups, sweets etc and to purchase extras as necessary • Agreed that rather than being given treats to eat during the event, each child

will be given a bag of sweets to take home. This worked well last year.

- Entry fee will be £1.50 to be paid on the door
- K.Hislop to compile of list of volunteers for each disco

Christmas Shopping Evening, 16/11

- L.Coyle is gathering stalls for the event, currently around 6 places remaining.
- Agreed to serve non-alcoholic mulled wine and shortbread
- Invite After School Club to be involved
- L.Coyle to purchase extra cups, taking into account this event and Christmas Performances
- D.Barret is designing and flyer
- Set up will be from 6pm. Event opens 6:30.
- Entry fee £2 per adult (free for children) plus a donation box
- Raffle and free prize draw for kids (2 x £10 Smyths voucher)
- A.Falconer will bring tables from Stoneyhill Community Centre for 5:30 and return.

As an aside, it was agreed that the Parent Council will be happy to provide and serve refreshments before each Christmas Performance.

Christmas Merchandise:

It was agreed that the Parent Council would support two means of fundraising via Christmas merchandise:

- **2018 School Calendar** – G.Durham will lead on this. Agreed to order 150 copies.
- **Tree Decoration** for pupils to make in class and the Parent Council will cover all costs. C.Colville to discuss with staff how best to do this. Poss ask Laurence Thorburn, ex pupil, in to the school. It was suggested that D.Sudron might be able to run a workshop for pupils; S.Jones to look into the cost of small cake boxes for baubles to travel home in.

PlayPod

F.Macartney informed the group that the procurement process is now complete and we are close to being given the go-ahead. Next steps will be to await final sign-off and to cost the container, crane and base. In the meantime, F.Macartney to check with the HT of Wallyford PS re their PlayPod.

Teacher Requests

C.Colville to advise J.Baptie to order the Go-Pro camera he had previously requested (the Parent Council had agreed to cover the cost of this at a previous meeting).

It was agreed that the Parent Council will provide £5 per head towards the cost of a trip for every child in the coming school year

It was agreed that the Parent Council would subsidise the P5 trip to Broomlee by £4

per head. F.Macartney will ask G.Melrose to request this in writing.

It was agreed that the Parent Council would cover a top up of tops and shorts for the school football team. F.Macartney to ask N.Grey to price this and let us know. In the meantime, G.Durham will check the uniform surplus in case there are any spares there.

F.Macartney put forward a request for the longer term, in relation to supporting STEM across the school and within that, building the skills of all pupils and staff. It was agreed that the Parent Council would support and fundraise for the investment in Generation Science kit. F.Macartney to bring this back to a future Parent Council meeting, as required.

AOB

L.Coyle invited any other business from attendees:

School Website – L.Melville noted that some class pages were unused or out of date. C.Colville to discuss with staff

School Fayre 2018 – a date was discussed which had since been changed to 19 May 2018. K.Hislop to book let. L.Melville and S.Jones volunteered to lead on organisation of this event.

School App – S.Gibson raised a school app as a good way of communicating with all parents. C.Colville to look into cost of this and whether schools already using it do so via their local authority or independently.

Side Gate into Playground – F.Macartney canvassed views on the closure of the side gate to the playground (at Clayknowes Avenue) during school hours, except at the beginning and end of the day. N.Grey is checking with the Council any Health & Safety impact and the implications for Fire Assembly routines. Views were given re children having a home lunch and residents in the street but otherwise the Parent Council were supportive.

Next Meeting

The next meeting of the Parent Council will take place on Wednesday 8 November, 19:00 – 20:15 in the meeting room in school. All welcome.

K.Hislop
October 2017



