

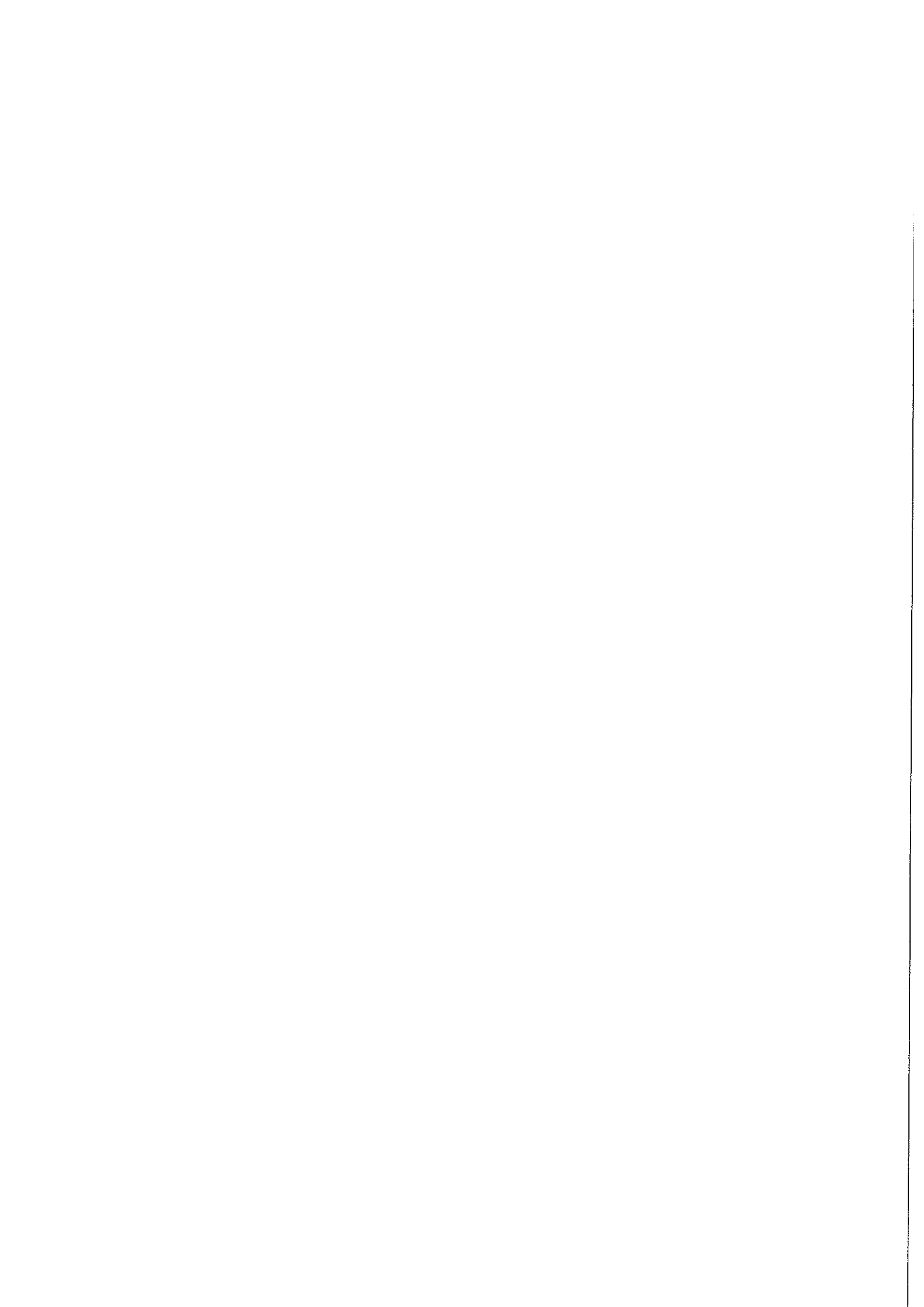
STONEYHILL PRIMARY SCHOOL PARENT COUNCIL
MINUTES OF MEETING, WEDNESDAY 7 FEBRUARY 2018

Attendees: Lesley Coyle (Chair); Katie Hislop (Clerk); Lois Taylor (Treasurer) Sarah Jones (Vice Chair); Lynsey Melville; Susanne Gibson; Jill Robertson; Carol Colville (Deputy Head Teacher) Lynsey Robinson (Staff Representative); Gayle Durham; Cllr Katie Mackie

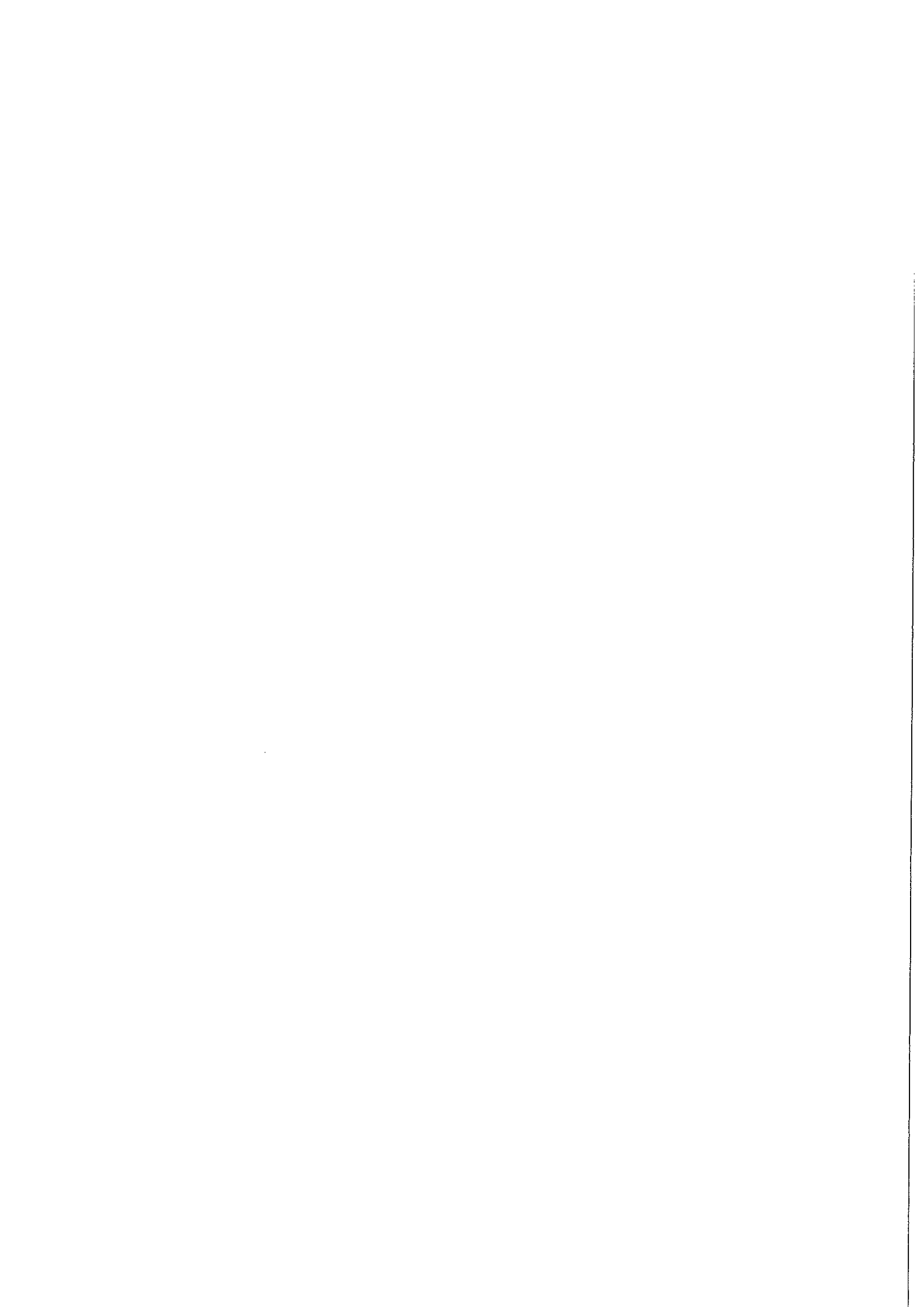
Apologies: Cllr Stuart Currie; Cllr John Williamson; Julie Jessup; Fiona Macartney (Head Teacher); Julie Anderson


Parent.council@stoneyhill.elc.org.uk

Agenda Item		Action for
1	S.Jones opened the meeting, welcomed attendees and circulated a list of apologies.	
2	The Minutes of the last Parent Council meeting, on 17 January 2018, were approved.	
3	<p><u>Treasurer's Report</u> L.Taylor informed the group that the invoice for the Play Pod has been paid. The total cost was less than the £8,000 grant from Musselburgh Area Partnership so a brief discussion followed about potential ways to spend the remainder.</p> <p>Action: Agreed to revisit this at a future meeting – L.Taylor to invite suggestions at a later date.</p>	LT
4	<p><u>Head Teacher's report</u></p> <p>F.Macartney's report for this term had been circulated to attendees in advance of the meeting. C.Colville spoke to the key points of the report and invited comments and questions on the content. None were raised.</p> <p>An analysis of results of a recent parental engagement questionnaire had also been circulated. C.Colville described the feedback received and how the school will respond to certain areas where a question had been asked or a respondent felt unclear e.g. what the purpose of Come Learn events are. As a next step, case studies which are being drawn from the National Parent Forum Scotland's parental engagement document, can be cross referenced with the feedback from this questionnaire to see whether the examples of effective engagement may meet any of the needs raised.</p> <p>No particular action as S.Jones and J.Anderson are already working with F.Macartney on this.</p>	
5	<u>Parent Council Business / Matters Arising</u>	



	<p>Play Pod – making use of stocks from Zero Waste East Lothian: L.Melville has registered the Parent Council, and herself, with the Zero Waste initiative, and she described how the process works. J.Delaney had also offered to be involved in this.</p> <p>Action: L.Melville to contact J.Delaney to ensure they are both registered and clear about how this could help our Play Pod, both as an initial stocking-up, then later for general maintenance.</p> <p>Empowering Schools consultation: S.Jones thanked attendees for their input into the parent council’s submission to this consultation, which was sent to East Lothian Council and to the Scottish Government, on behalf of the parent forum. Thank you also to F.Macartney for her support.</p> <p><u>Fundraising / Events</u></p> <p>Easter Bunny Drive / Beetle Drive – the dates intended for this event are now proving difficult. L.Coyle to contact L.Livingston to discuss alternative dates</p> <p>Summer Fayre, 19/05 – L Melville is leading on this, some arrangements already made but it was made clear to the group that arranging this event – our biggest fundraiser of the school year – is far from a one-person job. S.Gibson volunteered to work with L.Melville in overseeing arrangements for the event.</p> <p>In terms of gathering volunteers for particular roles, a rota will be circulated in due course.</p> <p>Action: L.Melville and S.Gibson to get together</p> <p>Family Fun Run – undated – ideas were put forward for this event, such as combining it with a Tough Mudder event and possibly encouraging fancy dress. It was thought that August may be a good time to do this (with arrangements in place by June) so that fundraising could begin earlier in the school year, rather than waiting for the committee to agree a programme of events in or after September.</p> <p>Action: Details to be discussed at a future meeting, K.Hislop / L.Coyle to note for agenda.</p> <p>Bootcamp Fundraiser – undated – it was suggested that this may take place around June in the better weather.</p> <p>Action: C.Colville to ask Alan from Fisherrow Bootcamp if he would lead such an event or alternative contacts.</p> <p>Action: To be revisited. K.Hislop / L.Coyle to note for future agenda</p> <p><u>AOB</u></p>	<p>LM</p> <p>LC</p> <p>SG / LM</p> <p>KH / LC</p> <p>CC</p> <p>KH / LC</p>
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	<p>A number of points were raised:</p> <p>Class Blog pages: i) request for all classes to post updates as parents and pupils like to see them ii) question re access to the site and permission to make comments.</p> <p>Action: C.Colville to look into how other schools manage this element of their webpages.</p> <p>Packed Lunch waste: as a follow up to a question raised under AOB at a previous meeting, C.Colville informed the group that a bin is available in the dining room for pupils to dispose of packed lunch waste.</p> <p>Head Lice policy: L.Robison confirmed that the head lice policy – which is authority wide – is on the school website.</p> <p>Action: C.Colville agreed to add a reminder about this policy into the next school newsletter, to issue beginning of March.</p> <p><u>Next Meeting</u></p> <p>The next meeting of the Parent Council will take place on Wednesday 7 March 2018, 19:00 – 20:15 in the meeting room in school. All welcome.</p> <p style="text-align: right;">  L.J COYLE 9/3/18 </p>	<p>CC</p> <p>CC</p>
<p>K.Hislop February 2018</p>		

