

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL**  
**MINUTES OF MEETING, WEDNESDAY 17 JANUARY 2018**

Attendees: Lesley Coyle (Chair); Katie Hislop (Clerk); Lois Taylor (Treasurer) Lynsey Melville; Susanne Gibson; Fiona Macartney (Head Teacher); Sarah Jones (Vice Chair); Jill Robertson

Apologies: Carol Colville (Deputy Head Teacher); Lynsey Robinson (Staff Representative); Cllr Andy Forrest; Julie Jessup; Cllr John Williamson; Claire Cornet; Gayle Durham; Julie Anderson;

Parent.council@stoneyhill.elc.org.uk

Agenda Item		Action for
1&2	L.Coyle opened the meeting, welcomed attendees and circulated a list of apologies.	
3	The Minutes of the last Parent Council meeting, on 6 December 2017, were approved.	
4	<p><b><u>Treasurer's Report</u></b>            L.Taylor updated the group on funds raised from the 2018 school calendar, the Christmas hamper raffle and the sale of Christmas baubles; and recent outgoings for class party food, Christmas treats for all pupils and gifts.</p>	
5	<p><b><u>Parent Council Business</u></b></p> <p>Play Pod – donations were received on 15 December and pupils are enjoying playing with the items in the Pod. An additional or possibly a regular date may be set for donations to be made, and it is intended that there will be an official launch of the Pod at a later date.</p> <p>Next steps are to work on the interior of the Pod.</p> <p>Short discussion about the “Zero Waste East Lothian Big Pick” event, which could be useful in providing more items for the Pod.</p> <p><b>Action: L.Melville to contact Sue at Zero Waste</b></p>	LM
6	<p><b><u>Matters Arising</u></b></p> <p><b>Empowering Schools Consultation:</b> The content of material provided to Parent Councils by East Lothian Council was discussed, as was papers from the public meeting on 9 January, provided by the East Lothian Association of Parent Councils. It was agreed that the Parent Council would make a submission to this consultation and a list of statements was drafted.</p> <p>It was agreed that this draft would be shared with the wider parent forum for comment via the Parent Council facebook page; by email and by school bag drop. The final version, taking in all comments, will be sent to the</p>	

	<p>Scottish Government by the 30 January deadline. In addition, L.Coyle will complete the online Scottish Government consultation questionnaire on behalf of the Parent Council, using statements and views from the draft document.</p> <p>In addition, everyone with an interest was encouraged to submit an individual response to the consultation.</p> <p><b>Action: K.Hislop to put draft onto facebook</b>  <b>Action: F.Macartney to ask school office to send email to all parents and to prepare the document for school bags</b>  <b>Action: L.Coyle to complete online questionnaire</b></p> <p>A copy of the Parent Council response to this consultation is available on request.</p> <p>“Your Voice Your Choice” – the group discussed this initiative which invites bids from young people aged 8-18 with ideas for projects which will enhance their community, with the potential to be granted £2,000. On the basis that the school has recently received £8,000 from the Area Partnership, the sense was that Stoneyhill would not bid for a share of this grant.</p> <p><b>Musselburgh Second Secondary School Provision – Update from Public Meeting, 11/12/17</b> – There was a brief discussion about the key points made at the public meeting, which have since been reported in local media.</p> <p><b><u>Head Teacher Staffing Update</u></b></p> <p>F.Macartney updated the group on recent staff changes. These have been shared with all parents in the January newsletter.</p> <p><b><u>Fundraising / Events</u></b></p> <p>L.Coyle reported positive feedback from recent fundraising efforts before the Christmas break.</p> <p>In terms of future events, we will revisit the ideas discussed in December at the next meeting. In addition, it was suggested that ideas could be gathered from parents again, as we did in November.</p> <p><b>Action: L.Coyle / K.Hislop to note all potential future events for discussion at next meeting</b></p> <p>Easter Bunny Drive – L.Coyle to contact L.Livingston to ask if she would run this event prior to the Easter break</p> <p>Summer Fayre, 19/05 – L Melville is leading on this, some arrangements already made. We will have a fuller update at the next meeting.</p> <p><b>Action: L.Coyle / K.Hislop to note for next agenda</b></p>	<p>KH FM LC</p> <p>LC / KH</p> <p>LC / KH</p>
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	<p>Summer Disco – it was agreed that we would hold a disco for pupils before the end of the summer term. Agreed that Thursday 21 June would be suitable.</p> <p><b>Action: K.Hislop to arrange let for 21/06/18</b></p> <p><b><u>AOB</u></b></p> <p>S.Jones raised the National Parent Forum document on parental engagement which J.Anderson had brought to the December meeting. Agreed that S.Jones, J.Anderson and F.Macartney will work together to look at case studies from this document and consider whether similar approaches may be used at Stoneyhill.</p> <p><b>Action: S.Jones to take this forward and update the Parent Council as and when</b></p> <p><b><u>Next Meeting</u></b></p> <p>The next meeting of the Parent Council will take place on Wednesday 7 February 2018, 19:00 – 20:15 in the meeting room in school. All welcome.</p> <p>K.Hislop January 2018</p>	<p>KH</p> <p>SJ</p>
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*[Handwritten signature]* 7/2/18

