

STONEYHILL PRIMARY SCHOOL PARENT COUNCIL
MINUTES OF MEETING, WEDNESDAY 7 MARCH 2018

Attendees: Lesley Coyle (Chair); Katie Hislop (Clerk); Lois Taylor (Treasurer); Lynsey Melville; Susanne Gibson; Lynsey Robinson (Staff Representative); Gayle Durham; Fiona Macartney (Head Teacher); Cllr John Williamson; Cllr Andy Forrest

Apologies: Cllr Stuart Currie; Dixie Sudron; Sarah Jones (Vice Chair); Jill Robertson; Carol Colville (Deputy Head Teacher); Cllr Katie Mackie

Parent.council@stoneyhill.elc.org.uk

Agenda Item		Action for
1	L.Coyle opened the meeting, welcomed attendees and circulated a list of apologies.	
2	The Minutes of the last Parent Council meeting, on 7 February 2018, were approved; subject to two amendments requested by F.Macartney, relating to school policy on Head Lice and on disposal of Packed Lunch waste.	
	Action: K.Hislop to make necessary amendments	
	<u>Treasurer's Report</u>	KH
3	Use of the remainder of our Area Partnership grant: It was agreed that this should be used to increase the stock of items for the Playpod. L.Melville and J.Delaney are in contact with the Zero Waste project and are currently looking at old-style wooden school desks and a microscope. It was also agreed that a portion of the grant should be kept to maintain stocks, as and when items need replaced.	
	Action: L.Melville to keep track of items on offer and liaise with L.Taylor as and when payment is required.	LM
	Action: to enable donations from parents, F.Macartney to consider a new call for items in the near future. This could also include an offer to drop off items by arrangement.	FM
	<u>Parent Council Business / Matters Arising</u>	
4	ELAPCM Meeting, 20/02: L.Coyle had represented Stoneyhill Parent Council at this meeting, and fed back the key items of discussion: <ul style="list-style-type: none"> • Parental Engagement: suggestions re increasing engagement and involvement. One of which was a P1 parent welcome pack, which it was agreed will be followed up towards the summer. 	

5	<ul style="list-style-type: none"> • Action: K.Hislop / L.Coyle to note for April / May agenda. • School Meals: Notice of an increase of 10p, from £1.90 to £2.00 for school dinners. Linked to this is a trial of online payment system, which is currently being tested in a primary school in Haddington. Information will come from the Council on this, once testing is concluded and they are ready to move to the next step. • School Day: Notice of consideration being given by the Council to increase the number of hours at school for P1 and P2 pupils. Again, information will come from the Council in the future. • How Good Is Your School: There is a regular survey taken by P6 pupils and a toolkit is being released in the near future. Head teachers will look at the results follow up relevant points. • New exclusion policy: Notice that this policy has been refreshed. <p>Child Protection concern: A number of parents had contacted L.Coyle, concerned about an issue publicised through social media.</p> <p>F.Macartney had been in contact with the police; L.Coyle had spoken with J.Williamson and A.Forrest had attended the location of a proposed demonstration. The outcome is that the subject of concern has moved on.</p> <p><u>Fundraising / Events</u></p> <p>Beetle Drive – L.Livingston is unable to run this event, though has offered to coach a member of the Parent Council so that they could.</p> <p>Alternative Family Event: It was suggested that a family quiz or bingo event could take place in April / May, which may take the place of a Beetle Drive.</p> <p>Action: L.Coyle to seek views from parents on the PC facebook page</p> <p>Other events: L.Coyle to follow up the Bootcamp event</p> <p>Note that the school Muddy Mudder event will take place at the end of March, therefore the suggestion from 07/02 of combining this event with a family fun run will not be possible.</p> <p>Summer Fayre, 19/05 – L.Melville and S.Gibson provided an update. Actions as follows:</p> <ul style="list-style-type: none"> • Silent Auction donation request letter: L.Coyle to hand to school office • Rota: L.Melville to give rota to F.Macartney so that staff who wish to be involved may sign up. Thereafter, the rota will be displayed at the Child-led parents consultation on 22/03, to gather parent 	<p>KH / LC</p> <p>LC</p> <p>LC</p>
---	--	------------------------------------

	<p>volunteers. F.Macartney to ask P6/7 pupils if they would help on the night.</p> <ul style="list-style-type: none"> • Ponies: It was agreed that we would have ponies this year. S.Gibson and J.Robertson to arrange. • PlayTalkRead bus: The Play Talk Read bus will be located at the front of the school, without limiting access to the school. • Raffle: L.Coyle to request raffle tickets so that these can be sold in advance <p><u>Supporting the School / Teacher Requests</u></p> <p>A Go-Pro camera has been purchased and the Parent Council will cover the cost of this.</p> <p>Action: F.Macartney to give receipt to L.Taylor for reimbursement.</p> <p>Action: F.Macartney to ask staff for any other requests which the Parent Council may support.</p> <p><u>AOB</u></p> <p>A number of points were raised:</p>	<p>LC</p> <p>LM / FM</p> <p>SG / JR</p>
6	<p><u>Supporting the School / Teacher Requests</u></p> <p>A Go-Pro camera has been purchased and the Parent Council will cover the cost of this.</p> <p>Action: F.Macartney to give receipt to L.Taylor for reimbursement.</p> <p>Action: F.Macartney to ask staff for any other requests which the Parent Council may support.</p> <p><u>AOB</u></p> <p>A number of points were raised:</p> <p>School App: F.Macartney confirmed that she is following up this point, discussed at a previous meeting, with D.Gilmour from East Lothian Council. Update to follow at a future meeting</p> <p>Class Blog webpages: In response to a point raised at the 07/02 meeting, F.Macartney and C.Colville have looked at the site and are following up the issues with D.Gilmour. Update to follow at a future meeting.</p> <p>Parental Engagement: Snowday Homework: F.Macartney asked whether parents / pupils would have liked the school to set optional homework for the days when the school was closed due to adverse weather. The sense given from meeting attendees was no, but that it would be worthwhile asking the wider parent forum on 22/03.</p> <p>Parental Engagement: Consideration of case studies in National Parent Forum Scotland document: Work on this continues. Current steps towards increasing engagement are:</p> <ul style="list-style-type: none"> • School workshops on subjects, for example, internal safety • Consideration of holding Parent Council meetings at alternative times and days of the weeks • In response to feedback that childcare commitments prevent parents from volunteering more often, consideration of providing a room for school-aged children to wait. This would be manned by a volunteer and parents would be asked to sign a disclaimer that they were content with the childcare arrangement. <p>Sex Education Parent Meeting for P5-7: G.Durham asked about the content of this meeting, advertised in the March school newsletter.</p>	<p>LC</p> <p>FM / LT</p> <p>FM</p> <p>FM</p>

8	<p>Staffing: F.Macartney confirmed cover arrangements for the P2 class.</p> <p><u>Next Meeting</u></p> <p>The next meeting of the Parent Council will take place on Wednesday 28 March 2018, 19:00 – 20:15 in the meeting room in school. All welcome.</p> <p>K.Hislop March 2018</p>	
---	---	--

Logan LJ Cape