

STONEYHILL PRIMARY SCHOOL PARENT COUNCIL

MINUTES OF MEETING, 9 MAY 2018

Attendees: Lesley Coyle (Chair); Carol Colville (Deputy Head Teacher); Lynsey Robinson (Staff Representative); Fiona Macartney (Head Teacher); Lois Taylor (Treasurer); Cllr John Williamson; Lynsey Melville; Dixie Sudron; Sarah Jones (Vice Chair); Katie Hislop (Clerk); Gayle Durham; E.Williamson

Apologies: Jill Robertson; Cllr Stuart Currie; Cllr Katie Mackie; Susanne Gibson

| Item | Discussion | Action for |
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| 1 | L.Coyle opened the meeting and circulated a list of apologies | |
| 2 | The minutes of the last parent council meeting, on 18 April 2018, were approved. | |
| 3 | Treasurers Report: L.Taylor reported that finances were unchanged since the last update. Significant outgoings have been to support the delivery of the summer fayre on 19/05 and suggestions to stock up the play pod will be taken forward. | |
| | Action: L.Taylor to provide an update on playpod purchases at the next meeting. | LT |
| | On the playpod, it was agreed that D.Sudron would look into sourcing empty spools from electrical wire and having wood cut to size. | DS |
| | Action: D.Sudron to take forward. | |
| 4 | Head Teachers Report: F.Macartney had prepared a report and this was circulated in advance of the meeting. F.Macartney highlighted a number of points and invited comments and questions. An emerging issue of interest to parents across the school is the configuration of classes for 2018/19. F.Macartney explained the process and undertook to communicate the position to all parents. | |
| 5 | Parent Council Business / Matters Arising | |
| | Early Learning and Childcare Service Model for 2020 consultation; and Protection of Vulnerable Groups and the Disclosure of Criminal Information consultation | |
| | Action: L.Coyle to highlight relevant points and seek comments from parent forum. | LC |
| | P1 intake gift bag – L.Coyle and D.Sudron are sourcing these – update at next meeting | |
| | Action: K.Hislop / L.Coyle to note for next meeting agenda. | KH / LC |
| 6 | Fundraising and events | |

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| | <p>Summer Fayre, 19/05: L.Melville provided an update, plans are going well, there has been a generally good response from the wider parent forum and a last minute planning meeting is to be held on Friday. A short list of additional actions were agreed and L.Coyle offered that if any additional help was needed, L.Melville and S.Gibson should just ask.</p> <p>Disco, 14/05: L.Melville confirmed that the DJ has been booked, and it was agreed that we will keep the usual structure of two discos (P1-3 18:00 – 19:15 and P4-7 19:30 – 20:45).</p> <p>It was agreed to revisit this at the next meeting.</p> <p>Action: K.Hislop to create a flyer, to be distributed via bag drop in w/c 4 June</p> <p>Action: K.Hislop / L.Coyle to note for next meeting agenda</p> | <p>KH</p> <p>KH / LC</p> |
| 7 | <p>Supporting the School and Parent / Teacher Requests</p> <p>P1 Garden – E.Williamson made a suggestion for using the P1 garden area, which would be managed and maintained by P1 children and parents. It was agreed that this was a good idea in principle and the parent council would support it. However, planning is needed so the next steps will be for E.Williamson to speak with N.Gray about security, and to put together a small team who will take forward the project, before engaging again with F.Macartney.</p> <p>Action: E.Williamson to take this forward and provide an update at an appropriate time.</p> | <p>EW</p> |
| 8 | <p>AOB</p> <p>Craighall school and housing development / Stoneyhill hosting arrangement: J.Williamson said that there has been no further information on this development, though he is aware that the new Wallyford primary school is not complete and this is the priority before other developments can begin. This delay may put details such as dates and costs out of date, so the Parent Council may seek an update from the Council at a later date.</p> <p>School App: C.Colville had met with a company who can provide a school app, which would hold all relevant dates in the school calendar and would be a useful tool for parents. C.Colville gave a short demonstration of the app and undertook to provide a further update.</p> | <p>CC</p> |
| 9 | <p>Next meeting is on Wednesday 6 June, 19:00 – 20:15 in the meeting room in school. All welcome.</p> | |

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| | Katie Hislop May 2018 | |
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 L. J. COYLES 6/6/18

