

# STONEYHILL PRIMARY SCHOOL PARENT COUNCIL

MEETING, WEDNESDAY 5 DECEMBER 2018

## MINUTES

Attendees: Lynsey Melville (Chair); Carol Carolville (Deputy Head Teacher), Marie McMath (Staff Representative); Katie Hislop (Clerk)

Apologies: Fiona Macartney (Head Teacher); Susanne Gibson (Vice Chair); Lois Taylor (Treasurer); Gayle Durham; Fiona Scott; Julie Durie; Cllr Katie Mackie; Cllr Andy Forrest; Cllr John Williamson

Contact: [parentcouncil@stoneyhill.elcschool.org.uk](mailto:parentcouncil@stoneyhill.elcschool.org.uk)

Agenda Item	Discussion	Action for
1	<p>L.Melville opened the meeting by explaining that, in line with the Parent Council's constitution, the quorum of five parent council members had not been achieved, therefore the discussion against planned agenda items would not go ahead.</p> <p>It was agreed to proceed with a brief discussion on immediate issues only. The 05/12 agenda will be reviewed and items carried over to the next meeting, as appropriate.</p> <p><b>Action: K.Hislop / L.Melville to review agenda ahead of 16/01 meeting.</b></p> <p><b><u>Supporting the School</u></b></p> <p><b>School App:</b> C.Colville confirmed that there are now more than 240 users of the app. The next step is to encourage those who have not yet downloaded it, to do so. L.Melville said that feedback from those who are using it is very positive.</p> <p><b>Christmas Performances, 10/12/18:</b> Parent Council members will serve refreshments to the audience before the morning and evening performances. S.Gibson has arranged volunteers.</p> <p>C.Colville asked that a reminder is communicated to all parents that photography is permitted at the Christmas performances but that photos showing anyone else's children must not be published on social media. A similar reminder will be posted on the School App.</p>	KH, LM



	<p><b>Action: K.Hislop to post reminder on parent council facebook page.</b></p> <p><b><u>Fundraising: 2019 School Calendars</u></b></p> <p>C.Colville confirmed that the calendars have been delivered. Order forms have gone out in school bags and any surplus calendars may be sold at the Christmas performances.</p> <p><b><u>Next Meeting</u></b></p> <p>The next meeting will take place on Wednesday 16 January 2019. All welcome.</p>	KH
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*L Melville. 20/12/18.*

Katie Hislop

December 2018

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