STONEYHILL PRIMARY SCHOOL PARENT COUNCIL

MEETING, WEDNESDAY 1 MAY 2019

MINUTES

Attendees: Lynsey Melville (Chair); Lois Taylor (Treasurer); Lesley Coyle; Gayle Durham; Stephanie Davidson; Laura Laidlaw; Denise Brown; Fiona Macartney (Head Teacher); Katie Hislop (Clerk); Clare Mitchell; Kelly Vural; Sarah Jones

Apologies: Cllr Stuart Currie; Susanne Gibson; Julie Durie; Cllr Andy Forrest; Cllr Katie Mackie; Cllr John Williamson; Gayle Durham; Carol Colville (Deputy Head Teacher); Mia Glissov (Staff Representative);

Contact: parentcouncil@stoneyhill.elcschool.org.uk

Agenda Item	Discussion	Action for
1	L Melville opened the meeting and circulated a note of apologies. The minutes of the last meeting, 3 April 2019, were approved.	
2	<u>Treasurer's report</u>	
3	L. Taylor reported no change in Parent Council funds. A cheque was given to cover the purchase of football strips for the girls football team, and fayre expenditure is expected soon.	
4	<u>Parent Council business/ matters arising</u> **Vice Chairperson nomination:** Sarah Jones put herself forward for this position. This was seconded and agreed. **SchoolPay online payment system:** Suggestions were invited on how to increase uptake. The goal is for schools to be entirely cashless. The following points were discussed: • The system was piloted in Haddington and any difficulties are being ironed out • Debts on the system are chased by text when a £10 debt is reached (previously £2). There were mixed views about this • Cost implications to the school, which many were unaware of • The impact of Free School Meal uptake The following suggestions were made:	

	• L.Taylor offered to run a drop-in session where she could demonstrate the system and help parents to set themselves up on it • Suggestion that this could also happen at the fayre, though L.Taylor couldn't be the host of it due to the fayre being a busy event for the treasurer • Prepare a very short post for the PC facebook page, explaining the cost to the school for processing payments. This could also be put onto the school app • Posters could be presented on information boards in school and at the school fayre **Action: L.Melville to share posts on PC Facebook page to i) encourage uptake of the schoolpay system and ii) encourage Free School Meal uptake** **Extended Nursery Hours:** L.Melville reported mixed feedback from parents about extended nursery provision, with differing opinions and mixed understanding about what the nursery hours structure will be in the future. Parents with a child starting nursery in August were particularly concerned. F.Macartney explained that there are 3 models which East Lothian Council will consult parents on, before it is agreed which one to go with. Once this is agreed, this will be the structure of hours offered at all schools in the authority. Plenty of notice will be given before the consultation period starts. An explanation of this can be found on the Council website: https://www.eastlothian.gov.uk/info/210557/schools_and_learning/12184/early_learning_and_childcare/3 F.Macartney offered to discuss this with anyone who is concerned. <u>Fundraising and Events</u> **School Fayre – update:** L Melville provided an update on plans which are progressing well. One significant issue is that there are not enough volunteers – gaps in the rota will be posted on the PC facebook page and there will be a sign-up board at Parents evening, which House Captains can man. In relation to donations, there will be a bag box at the front door on Friday 17 May for all donations, including P3's home made items (which can be made by a family member / talented friend / whoever). A flyer asking for donations will be in children's trays at parents night, also posted to the school app and on facebook. L.Coyle will put together boxed raffle prizes, so that we are offering a smaller number of bigger prizes. She will do this on Tues 14 / Wed 15 May, therefore donations will need to be in by then.	LM
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	Action: L.Melville to check the details of the let	
	School Lottery: Uptake of tickets has been low, perhaps because parents don't know enough about the lottery or how to sign up. It was agreed that a push to increase uptake was needed, but that there was a lot on at the moment, so this would be delayed until closer to the end of term, for the first draw in August 2019.	LM
	Bootcamp / Family Fitness event: This will be on a Friday morning and C.Colville is organising it. It was agreed that: • There would be a charge per participant • To ensure this is accessible, charge is an unspecified donation, put into a donation bucket	
	Special Edition Character 50p pieces: L.Melville suggested that children could be asked to bring in any coins they have with certain characters.	
	Tough Mudder: Parent council will provide ice lollies.	
	Action: L.Coyle to order ice lollies for tough mudder and for school sports day dates	
	<u>Supporting the School</u>	LC
6	**Repainting games and number on playground:** L.Laidlaw organising this. Suggestions re drawing characters, house references etc.	
	Action: L.Melville to price paint **Action: L.Melville to speak to pupil council re their preference of characters / symbols to be painted on the playpod**	LM
	Nursery Garden and P1 Garden: Work is progressing in the better weather. L.Laidlaw made suggestions for herbs and seed that could be grown in planters and a wildflower area which could go in any unused area of the playground, would need no maintenance and would encourage bees, butterflies etc.	LM
	L.Taylor has a shopping list from the P1s on items they would like to add to the recently acquired mud kitchen.	
	Action: Donations of plant pots or planters needed. L.Laidlaw to think about how best to get donations **Action: L.Taylor to source items for the mud kitchen, either purchasing or asking for donations**	LL

	Strawberry Tea for Nursery Leavers, 27 June: It was agreed that a facepainter would be provided. **Action: K.Vural to ask if her niece could do this** **Action: L.Melville / K.Hislop to put this on the agenda for June meeting**	LT KV LM/ KH
7	AOB **Assembly songs:** L.Laidlaw and others gave positive feedback on the motivational, current music that the pupils sing in assembly, and suggested one called "I'm not giving up on me". F.Macartney said that songs are usually suggested by the Pupil Council, so she will put this suggestion to them. **P1 Induction meeting, 6 June:** L.Melville offered to speak at this meeting about the Parent Council and SchoolPay. **Tough Mudder, 16 May:** F.Macartney asked for views on children being collected from the school park after participating in Tough Mudder. Depending on their time slot, children can come back to school once changed into clean clothes, or can stay at home. Children who can't be collected early can do Tough Mudder at the end of the school day, them go straight home. In addition, parents are welcome to take part. All agreed with this approach. **Uniform Bank:** Following from the discussion on 3 April, L.Melville and L.Laidlaw are pulling this together. **Recuitment and Selection Training:** L.Melville told the group that she has now completed the training to sit on a recruitment panel for HT / DHT vacancies. **Next Meeting** The next meeting will take place on Wednesday 5 June 2019. All welcome.	
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Katie Hislop

May 2019

L. Melville
3rd June 2019.