

STONEYHILL PRIMARY SCHOOL PARENT COUNCIL

MEETING, WEDNESDAY 5 JUNE 2019

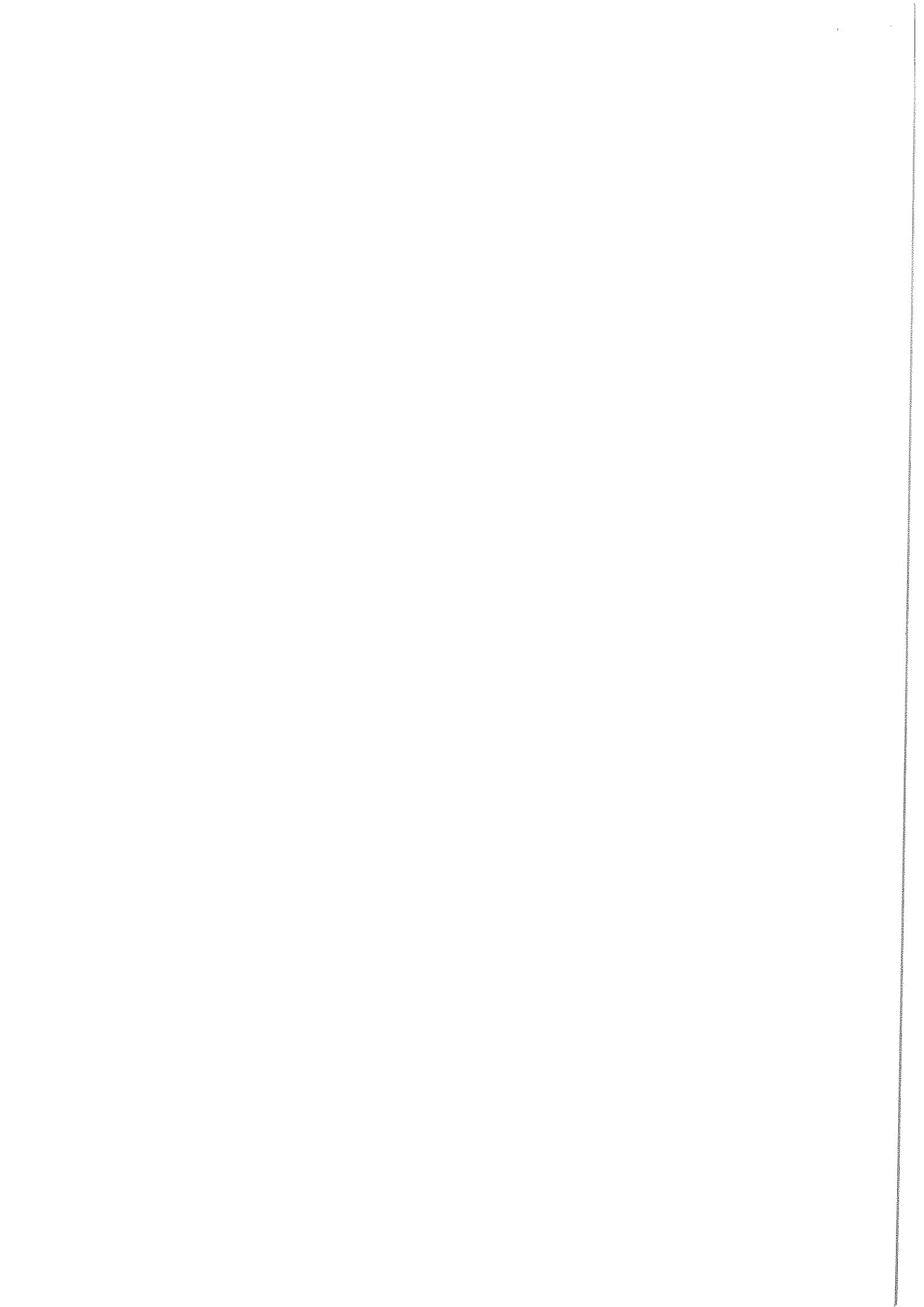
MINUTES

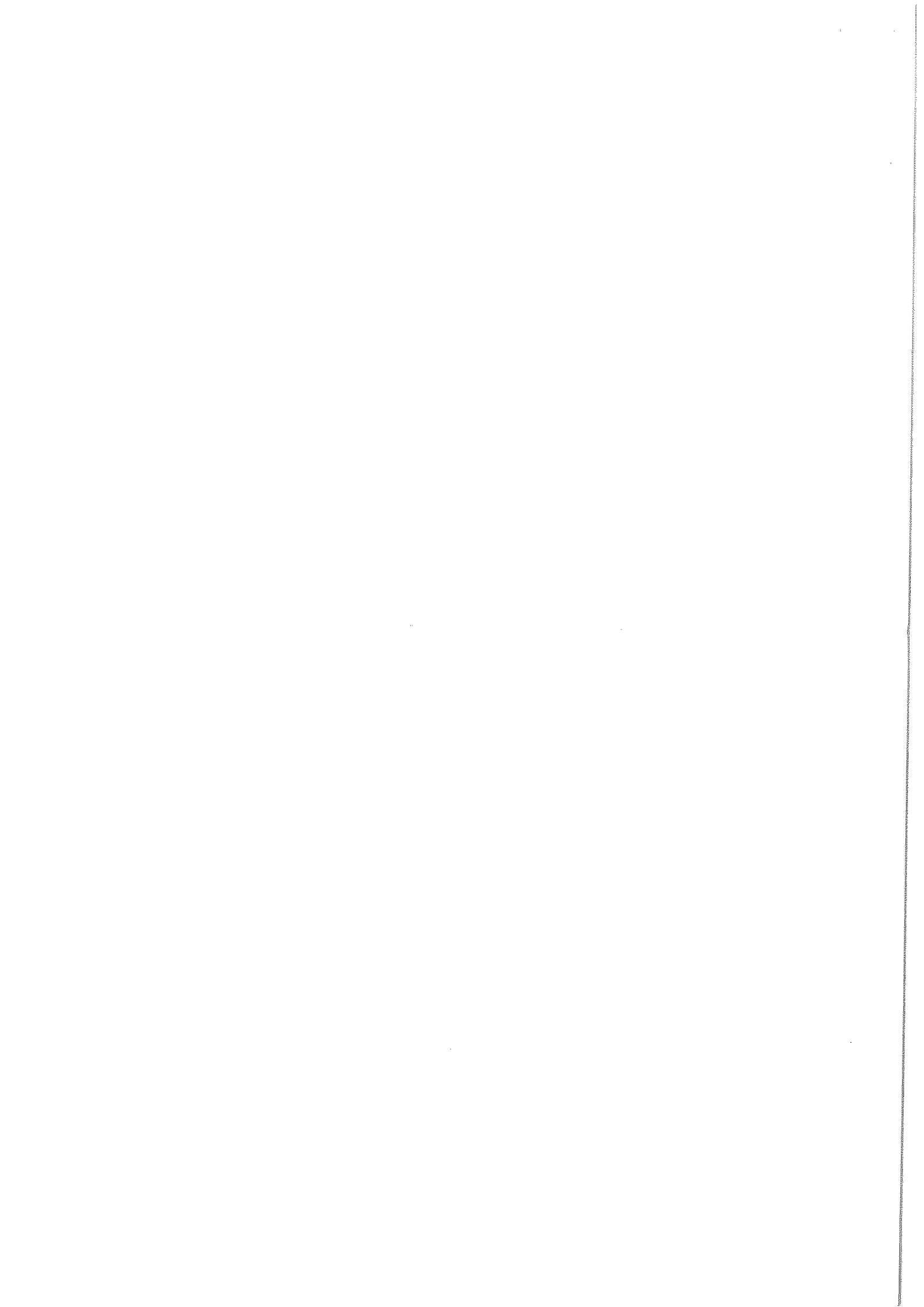
Attendees: Lynsey Melville (Chair); Lois Taylor (Treasurer); Kelly Vural; Laura Laidlaw; Fiona Macartney (Head Teacher); Cllr Andy Forrest; Denise Brown; Elaine Williamson; Rebecca Stanton; Gayle Durham; Stephanie Davidson

Apologies: Cllr Katie Mackie; Cllr John Williamson

Contact: parentcouncil@stoneyhill.elcschool.org.uk

Item	Discussion	Action
1	L Melville opened the meeting and circulated a note of apologies.	
2	The minutes of the last meeting, 1 May 2019, were approved.	
3	<p><u>Treasurer's report</u></p> <p>L. Taylor gave a short update on income following the school's Summer Fayre, which brought in a profit of over £1500 with some small additions still to be received. This is a similar income to that made in 2018, showing that this year's event taking place indoors had no negative impact on takings. Feedback on specific stalls is covered at item 5.</p>	
4	<p><u>Parent Council business/ matters arising</u></p> <p>P1 Induction meeting, 6 June: Three parent council members will be attending.</p> <p>P1 intake gift bags for first day at school: It was agreed that the parent council should provide these again, with the same content as in 2018.</p> <p>Action: L.Melville to place order</p> <p>P7 Leavers: L.Melville informed the group that the Parent Council support our P7 leavers annually by providing each pupil with a yearbook, and invited views on any additional support, whilst ensuring consistency year to year. A request had been received for additional support for the P7's day out – a number of suggestions were made for ways to support without additional spend, and it was agreed that L.Melville would respond to the request.</p> <p>Action: L.Melville to respond to the request for support</p> <p>Parental Engagement survey feedback</p> <p>F.Macartney reported feedback from the small number of responses received, and suggested that these could be discussed in greater detail at the next meeting.</p>	<p>LM</p> <p>LM</p>





7	<p>Nursery strawberry tea: A magician has been requested, and one contacted. Comparable prices and various entertainer recommendations were discussed.</p> <p>Action: L.Melville to look at options.</p>	LM
	<p>Sports Day refreshments: L.Coyle has ordered ice lollies for the school and the nursery sports day.</p> <p>Action: L.Melville to check room in the freezer in school kitchen to store these.</p>	LM
	<p><u>AOB</u></p> <p>School hours: K.Vural asked about the gap between the P1 and P2 finish time (14:50) and the P3+ finish time (15:15), which can be difficult for parents in bad weather as there is no shelter for parents picking up at both times. She recalled the possibility of standardising hours. F.Macartney confirmed that the Council had been taking forward changes to the common school day, but that this was mostly for secondary schools, to align transport arrangements.</p> <p>Action: F.Macartney agreed to look into the possibility of any additional shelter</p>	FM
	<p>Uniform Bank: L.Laidlaw informed the group that the uniform surplus will include all great condition school uniform items, not just Stoneyhill branded clothing as had been the previous arrangement. She will put out a call for donations soon. F.Macartney suggested that the lost property basket at the school reception is checked, as it contains a number of unclaimed and unnamed items.</p>	
	<p>Wellies: L.Laidlaw said that the zero waste shop in Musselburgh particularly need donations of good condition wellies. Any poor condition wellies, even if there is only one, could be donated to the P1 and nursery garden for use as planters.</p> <p>Action: All to note and share as appropriate.</p>	All
	<p>P7 Hoodies: G.Durham asked about the process for ordering P7 Hoodies. F.Macartney explained the GDPR implications and that orders can be taken after the pupils return from Benmore.</p>	
	<p>Cost of School day toolkit: L.Melville informed the group that views are being sought on this toolkit. Suggestions were offered on how Stoneyhill supports the reduction of cost to the school day such as operating the uniform Bank, and taking a mindful, strategic approach to events and requests for donations around Christmas.</p>	
<p>SchoolPay system: It had been discussed at the 1 May 2019 meeting that a drop-in help session could be run to encourage uptake of the schoolpay system and trouble-shoot any issues parents had encountered. It was agreed that this event will take place in the new term.</p> <p>Action: K.Hislop / L.Melville to note for September meeting agenda. To set a date for the event, then publicise.</p>	KH/LM	



8	<p>S.Davidson asked whether school dinners can be paid for in the same way as anything else. F.Macartney confirmed that this was correct.</p> <p><u>Next Meeting</u></p> <p>The next meeting will take place on Wednesday 4 September 2019. This will be the parent council's Annual General Meeting. All welcome.</p>	
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Katie Hislop

June 2019

L. Melville
04/09/19

