

STONEYHILL PRIMARY SCHOOL PARENT COUNCIL

MEETING, WEDNESDAY 2 OCTOBER 2019

MINUTES

Attendees: Gayle Durham; Kelly Vural; Denise Brown; Cllr Andy Forrest; Kris Johnston (Staff Representative); Lynsey Melville (Chair); Sarah Jones (Vice-Chair); Lesley Coyle; Fiona Macartney (Head Teacher); Katie Hislop (Clerk); Rebecca Stanton; Stephanie Davidson

Apologies: Lois Taylor (Treasurer)

Contact: parentcouncil@stoneyhill.elcschool.org.uk

Agenda Item	Discussion	Action for
1	L.Melville welcomed the group and circulated a list of apologies.	
2	The minutes of the last meeting, 4 September 2019, were approved.	
3	<p><u>Treasurer's report</u></p> <p>L. Taylor had submitted this month's report to L.Melville, who relayed the detail to the group. Recent expenditure has been the annual £5 per pupil for educational trips; and the Christmas Pantomime visit. The balance of Parent Council funds sits at around £1,200.</p>	
4	<p><u>Parent Council business / Matters arising</u></p> <p><u>Halloween Disco, Tuesday 29 October:</u> L.Melville has booked a DJ. It was agreed that, as in previous years, drinks would be served, a treat bag would be provided to pupils as they leave the disco and no masks would be permitted. To reduce plastic waste, it was agreed that pupils would be encouraged to bring their own water bottles (small amount of cups will still be available) which can be left on a table in class trays, with labels for cups / bottles.</p> <p>Action: K.Hislop to book let and send flyer to L.Melville and F.Macartney</p> <p>Action: L.Melville to enlist volunteers</p> <p><u>Parent Council training dates:</u> L.Melville notified attendees of the training programme available to office bearers and other parent council members. This had been circulated to</p>	<p>KH</p> <p>LM</p>

5	<p>members earlier in September, agreed to re-circulate for interest.</p> <p>Action: K.Hislop to send training programme to parent council members</p> <p><u>Council Consultations:</u> L.Melville highlighted the current East Lothian Consultations on Gambling and Young People and on the Gaelic Language, and encouraged anyone who wishes to submit an individual response to these to do so. K.Johnston may discuss some of the elements raised in the Gambling paper with his P7 class.</p> <p><u>Fundraising and Events:</u></p> <p><u>Beetle Drive:</u> Agreed that this would take place on 21 November.</p> <p>Action: K.Hislop to book let</p> <p><u>2020 School Calendar:</u> As agreed at a previous meeting, the Parent Council will produce a 2020 School Calendar, for sale prior to the Christmas break. L.Melville invited suggestions on theme, a few were discussed, and it was agreed that each class should pick their own theme, with a link to Musselburgh where possible. Photos will be taken soon after the school break.</p> <p>Action: K.Johnston to discuss with staff Action: L.Melville to arrange a convenient time for photos to be taken</p> <p><u>Christmas Hamper Raffle:</u> In order to reduce the amount of requests on parents in December, L.Melville suggested putting out the request for donations and raffle tickets separately, and at an earlier time than usual. L.Coyle is leading on this and she informed the group that all is on track. She will consider dates asap.</p> <p>It was agreed that any extra items will be donated to the Foodbank at Whitecraig.</p>	<p>KH</p> <p>KH</p> <p>KJ LM</p>
6	<p><u>Supporting the School / Parent and teacher requests:</u></p> <p><u>Playground refresh:</u> L.Melville has priced outdoor paint and it was suggested that a specific ask to parents might produce a number of volunteers.</p>	

7	<p>Action: L.Melville to use parent council facebook page to highlight the intended refresh and ask for ideas and volunteers</p> <p>It was thought that the Trim Trail may still be under contract with Caledonian, who would be able to inspect the equipment and advise on maintenance / improvement and associated cost.</p> <p><u>Nursery and P1 garden:</u> Similarly to the discussion above about seeking volunteers with a specific ask, L.Melville will look for volunteers to continue with work on the nursery and P1 gardens</p>	LM
	<p>Action: L.Melville to include garden work in the facebook post seeking volunteers</p> <p><u>Nursery rainsuits:</u> As discussed a previous meetings, the Parent Council will fun 30 new rainsuits.</p>	LM
	<p>Action: F.Macartney to price suits and discuss at the next meeting.</p> <p><u>“Pay for It” drop in session:</u> F.Macartney informed the group that the school will become cashless from 31/10. In order to encourage uptake and support parents who have not already set up on the online payment system, it was agreed that volunteers would run two drop in sessions over the next few weeks. To be advertised on facebook and in the school newsletter.</p>	FM
	<p><u>Whitecraig PS:</u> L.Melville suggested adding this as a standing item to future Parent Council meeting agendas, to give F.Macartney an opportunity to feed back any relevant points from her time at Whitecraig PS. Further to a discussion at the September meeting, F.Macartney informed the group that she is looking in to options for Whitecraig pupils to share the Christmas Panto performance with Stoneyhill, although this may not be as straightforward as first thought. A.Forrest offered support, as needed.</p> <p><u>AOB:</u></p> <p>L.Melville said that some parents had remarked upon the timing of the grass cutting before 08:50 last week when pupils were in the playground. She confirmed that the work was well supervised, with N.Gray present at all times to</p>	

8	manage any risk and ensure the small number of interested pupils stayed away. <u>Next Meeting:</u> The next meeting will take place on Wednesday 13 November 2019. All welcome.	
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Katie Hislop

October 2019

L. Melville 13/11/19.