

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL: MINUTES OF MEETING,
12 JANUARY 2022**

Attendees: Tina Warren (Chair) Lynsey Melville; Lisa Turner; Lois Taylor (Treasurer); Lynsey Martin; Nicola Macdonald; Denise Brown; Carol Colville (Deputy Head Teacher); Debbie Reid; Elaine Williamson; Rebecca Stanton; Stephanie Davidson; Kate Whiteley (Head Teacher); Katie Hislop (Clerk)

Apologies: Sarah Jones (Vice Chair); Cllr Andy Forrest

Parent Council email: parentcouncil@stoneyhill.elcschool.org.uk

Agenda Item		Action for
1	<p>Welcome and Apologies</p> <p>T.Warren welcomed attendees to the meeting and reminded them of recognised behaviours for online meetings. The apologies listed above were received.</p>	
2	<p>Minutes of last meeting, 3 November 2021</p> <p>The minutes of the 3 November 2021 meeting were approved.</p>	TW/KH
3	<p>Treasurer’s report</p> <p>L.Taylor reported income from the school lottery in November and December, and listed some outgoings, including the remainder of last summer’s P7 leavers drama event, and the annual subscription for the school app. Some Christmas bills are anticipated e.g. Christmas party good and some income is expected e.g. funds raised from crazy hair day and the 25 year anniversary tea towels.</p>	
4	<p>Head Teacher and Deputy Head Teacher Update:</p> <p>K.Whiteley and C.Colville provided the following update, then invited questions or comments from the group.</p> <p>Covid-19: Confirmed current restrictions. Any changes will be communicated.</p> <p>Values Vision and Aims (VVA): Pupil Council and staff are working on ways to launch the VVA, including posters and “welcome” artwork in the school reception. The poster can be shared at home to start a conversation on the VVA, for example, the way in which current learning and achievements will be shown as apples on a tree and in baskets. Information will come via leaflets, and the VVA will be referred to often so that families become familiar</p>	

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12 JANUARY 2022**

	<p>with them and parents can support the school and pupils in adopting them.</p> <p>Trim Trail: The trim trail is not in use after failing a health and safety assessment in November. Parent Council members agreed that the trim trail is very popular with pupils, so was worth looking at ways to pay for an upgrade or replacement.</p> <p>Any upgrade would have to be done by the company who installed the trim trail and work would be expensive. An alternative option would be to remove the trim trail and install something new.</p> <p>L.Melville reminded the group that the company who installed the trim trail had been due to conduct an assessment to see whether it could be fixed, but this was halted due to covid. Perhaps the assessment could be done now that restrictions have lifted.</p> <p>Action: L.Melville to forward emails to K.Whiteley</p> <p>A parent with work connections to the Co-op had been in touch with K.Whiteley to suggest that the store local to the school could help to get a grant or sponsor a fundraising event. It was agreed that T.Warren and K.Whiteley would meet with the parent to discuss what might be possible, and potentially invite him to a future meeting</p> <p>Action: K.Whiteley / T.Warren to arrange initial meeting.</p>	<p>LM</p> <p>KW / TW</p>
<p>5</p>	<p>Parent Council Business</p> <p>School Lottery: L.Melville confirmed that, as discussed at previous meetings, she has now passed on admin responsibility for the School Lottery to Andrew Boyle. He will be sharing information on the parent council facebook page.</p> <p>Future meeting dates: As discussed at a previous meeting, T.Warren invited views on whether it was most useful to attendees to set meeting dates meeting by meeting, or to have a list of future meeting dates.</p> <p>Action: T.Warren to put together a list of future meeting dates from now until the AGM in September so that people can have dates in their diary, they can be shared in the school newsletter and put on facebook. As discussed previously, dates will be 4 weekly, in term time.</p>	<p>TW</p>

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL: MINUTES OF MEETING,
12 JANUARY 2022**

	<p>Vice Chair: S.Jones will be stepping down as vice chair from June, when her daughter will move on from Stoneyhill. This is an office bearer role which has to be filled. T.Warren asked attendees to consider whether they, or someone they know, might like to take on the role. Anyone interested should contact T.Warren or S.Jones.</p>	All
6	<p>Fundraising and Events</p> <p>It was agreed that all fundraising from January – June would go towards upgrading / replacing the trim trail.</p> <p>The following ideas were proposed:</p> <ul style="list-style-type: none"> • Easter Egg Hunt: Could take place just before Easter holidays; could take place over two days and be ticketed to manage numbers; Nursery could be involved, in their own garden; Pupil Council could be involved, to plan different hunts for different age groups; could be a hunt for clues with one egg per child at the end; as discussed under agenda item 3, suggestion that the co-op could support or sponsor the event. • An event where pupils collect sponsorship e.g. <ul style="list-style-type: none"> • a litter pick • a fitness / bootcamp event for pupils and parents • a virtual distance to travel (Mr Baptie had suggested a sponsored virtual Land's End to John O'Groats, which could be done in class groups) • A Silent Disco, over a number of days, hire 30 headsets and each class has a day. Parents could opt to join in • Film showing at local venue: Ticketed, money goes to parent council. Has worked well for other schools but wary of covid restrictions and necessary licensing. Explore for a later date. • Further run of 25th anniversary tea towels: The tea towels were very popular and some people didn't get one. <p>Action: C.Colville contact the tea towel company to ask, in principle, if they could do a reprint of 50 towels</p>	

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL: MINUTES OF MEETING,
12 JANUARY 2022**

	<p>Action: T.Warren to post on facebook to gauge interest / numbers of people who would buy a towel, then let C.Colville know numbers.</p> <p>It was agreed that these ideas would be discussed in greater detail at the next meeting, to agree which events to take forward. A small planning group could be put together. Input from the Pupil Council would be useful and it was suggested that the whole school Google Classroom could also be used to ask for ideas / ask for views on ideas.</p> <p>Action: To note for next meeting agenda</p>	TW/KH
7	<p>Supporting the School</p> <p>Playground upgrade: S.Jones and L.Melville had convened a small group to plan this work but a meeting hasn't taken place yet. Some simple, low-cost improvements were discussed:</p> <ul style="list-style-type: none"> • Ask pupils what they'd like e.g. hopscotch, painted tyres. • Pupil Council idea of painted "friendship stop" benches, with toys beside them and possibly colour themed. • Looking to develop outdoor and indoor nurture spaces, keen to pursue a vegetable / fruit garden. Possibly build some planters (N.Gray could do with pupils) if anyone could donate wood. <p>Action: S.Davidson to ask for wood, leftover decking or pallet donations for the planters on the Denholm Development facebook page. Alternatively:</p> <ul style="list-style-type: none"> • Could advertise in the co-op. • Could ask the local Men's Shed project to help • Could look into a community service project discussed a while ago. 	SD
8	<p>Any Other Business</p> <p>T.Warren invited any other business from attendees. The following items were raised:</p> <ul style="list-style-type: none"> • Charitable Status. L.Melville has been going through the process of registering the parent 	

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12 JANUARY 2022**

	<p>council for charitable status. She's been advised that re-starting the application may mean it is processed quicker. She will begin the process and will provide an update.</p> <ul style="list-style-type: none"> • Nursery fundraising: N.Macdonald asked if nursery could be involved in fundraising events. • Traffic around Whilehill area: J.Williamson provided a follow up to the discussion at the November meeting. The situation is unchanged. <p>Action: J.Williamson to check up and provide an update on possible traffic calming measures such as installing no parking signs and speed bumps.</p> <p>Action: C.Colville to see if the cardboard people can be used in February / March.</p>	<p>LM</p> <p>JW</p> <p>CC</p>
10	<p>Next Meeting</p> <p>The next meeting will be held on Wednesday 9 February, 19:00, via Google Meet. All welcome.</p>	

Katie Hislop
January 2022