

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL: MINUTES, WEDNESDAY
3 NOVEMBER 2021**

Attendees: Tina Warren (Chair); Lois Taylor (Treasurer); Denise Brown; Carol Colville (Deputy Head Teacher); Debbie Reid; Elaine Williamson; Kate Whiteley (Head Teacher); Katie Hislop (Clerk)

Apologies: Lynsey Martin; Cllr Katie Mackie; Cllr John Williamson, Cllr Andy Forrest, Lynsey Melville, Lisa Turner. Sarah Jones (Vice Chair)

Parent Council email: parentcouncil@stoneyhill.elcschool.org.uk

Agenda Item		Action for
1	<p>Welcome and Apologies</p> <p>T.Warren welcomed attendees to the meeting and reminded them of recognised behaviours for online meetings. The apologies listed above were noted.</p>	
2	<p>Minutes of last meeting, 6 October 2021</p> <p>The minutes of the 6 October meeting were approved.</p>	
3	<p>Treasurer’s report</p> <p>L.Taylor reported recent income and expenditure. The School Lottery continues to be the main source of income, though this has dipped lately – it was agreed that an explanation of the lottery and the benefits to participating could appear in the next school newsletter.</p> <p>Action: L.Taylor to provide a short paragraph to K.Whiteley.</p> <p>The P7 drama day from June, and the school app subscription has been paid.</p> <p>The JRSO Pumpkin Parade included an option for children to come to school with “crazy hair” for a donation.</p> <p>Action: S.Jones to collect donations from school. Action: L.Taylor to confirm bank details so donations can be banked.</p>	<p>LT / KW</p> <p>SJ / LT</p>
4	<p>Head Teacher / Deputy Head Teacher’s update:</p> <p>25th Anniversary: K.Whiteley expressed thanks to those who had come in to school to assemble the 25th anniversary exhibition, which classes have enjoyed visiting this week. The exhibition will be taken down on Friday 5 November and T.Warren asked for volunteers to help.</p>	

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	<p>School App: Following from a discussion at the 01/09 and 6/10 meetings on the use of the school app, K.Whiteley confirmed that a “how to” leaflet had been distributed to new parents, therefore there is no need for the proposed parent guide to be constructed.</p> <p>School Vision, Values and Aims (VVA): K.Whiteley provided an update. The content of returns has been looked at and reflected upon. So far, comments have been very helpful and chime with views expressed by children and staff with key themes emerging such as confidence, independent learning, playing to strengths, diversity, world of work growth mindset and kindness. A suggestion for improvement was an increase in time spent with books, as opposed to being on screens.</p> <p>More returns are expected and when the full set has been analysed, K.Whiteley will provide feedback in a future newsletter.</p> <p>Whole School Google Classroom: C.Colville informed the group that a new google classroom has been set up so that photos from whole-school events, such as the recent Pumpkin Parade, can be shared on a secure platform. All children have been invited to join and this will be advertised on the school app.</p> <p>Planters: K.Whiteley highlighted an element of the October newsletter, which invited volunteers to help create wooden planters for the nurture area. As the work will be done outside, this is a good opportunity to invite parents into school.</p> <p>K.Whiteley invited comments or questions on any aspect. None received.</p> <p>Action: All consider whether they could help and volunteers should get in touch with the school office.</p>	All
5	<p>Parent Council Business</p> <p>Future meeting dates: T.Warren has received a request for a list of parent council meetings over the school year, as opposed to the current practice of setting dates meeting to meeting, and she invited views. It was agreed that a list of dates could help parents plan ahead and K.Whiteley suggested that four-weekly in term time might be beneficial.</p>	

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	<p>Action: T.Warren to prepare a list of meeting dates to September 2022 (the next AGM).</p> <p>Traffic build-up / Road Safety around Whitehill area: J.Williamson has been looking into potential support from the Council. As he had offered apologies for this meeting, it was agreed that this would be discussed at the next meeting:</p> <p>Action: To note for 1 December meeting agenda.</p> <p>School Lottery admin: Following from the last meeting, L.Melville would like to hand over the administration of the school lottery. As L.Melville has offered apologies for the meeting, it was agreed that this would be discussed at the next meeting. It was suggested that it would be helpful to hear more from her on what is involved and what the time commitment is. It was also suggested that this could be advertised on the parent council facebook page.</p> <p>Action: To note for 1 December meeting agenda.</p> <p>Christmas parties and school show: T.Warren confirmed that due to current covid restrictions, it will not be possible to have the traditional whole school Christmas show. Classes will be involved in an online show, and class Christmas parties will be held.</p> <p>Potential Awning / shelter for the playground: Agreed that this will be discussed at the next meeting:</p> <p>Action: To note for 1 December meeting agenda.</p>	<p>TW</p> <p>TW/KH</p> <p>TW/KH</p> <p>TW/KH</p>
	<p>Parent Council Business: Fundraising and Events</p> <p>25th Anniversary Tea Towels: C.Colville has now received these and said that they are looking good. There followed a discussion on how best to sell and distribution the towels, and the following was agreed:</p> <p>A stall will be set up outside school 14:50 – 15:30 every day for one week (dates to be agreed asap):</p> <ul style="list-style-type: none"> - This will be advertised on the school app and on the parent council facebook page and possibly by groupcall text. - C.Colville will put a photo of the towels on the new whole-school google classroom. - Volunteers to help on the stall should contact T.Warren. 	

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	<ul style="list-style-type: none"> - Older children who are not met after school can purchase towels from the stall if they bring the correct money in an envelope clearly marked with their name, class and amount enclosed. - The towels are not individually packaged. T.Warren to buy small bags. - Towels will be priced: £4 per towel, 2 for £8 or 3 for £10 <p>Christmas Cards: C.Colville has organised these and provided an update. Cards are individually wrapped and named so P7s will help distribute them to children, to come home in school bags.</p> <p>Textile recycling: Following from the 06/10 discussion. T.Warren provided an update with information she has received from the company. It was agreed that the process contained difficulties in maintaining covid restrictions, so would not be pursued, but may be revisited in the future.</p>	
9	<p>Parent Council Business: Supporting the School; Parent / Teacher requests</p> <p>Playground upgrade: S.Jones has convened a small sub-group to take forward this work. As she has offered apologies for the meeting, it was agreed that this would be discussed at the next meeting:</p> <p>Action: To note for 1 December meeting agenda.</p> <p>Taylor upgrade: This work should be undertaken in better weather. To revisit next year.</p> <p>Action: To note for future meeting agenda.</p>	<p>TW/KH</p> <p>TW/KH</p>
10	<p>Any Other Business</p> <p>T.Warren invited any other business from attendees. The following items were raised:</p> <ul style="list-style-type: none"> • D.Brown asked whether there were plans for any Children in Need fundraising in school on 19/11. C.Colville confirmed that this is being led by the house captains and that there will be events for classes to take part in, including wearing spots or bright colours for a small donation. Information to come out shortly. 	

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	<ul style="list-style-type: none">• D.Reid asked whether it would be possible to have class photos this year. K.Whiteley confirmed that she is keen for this to happen and would hope that it does this academic year, but affirmed that anything that is arranged must be done in line with current covid restrictions and Scottish Government / Council guidance. This can be considered in the spring but, in advance of that, it may be possible to take class photos at Christmas parties or at Children In Need events.	
11	Next Meeting T.Warren thanked the group and confirmed that the next meeting will be on Wednesday 1 December 19:00, via Google Meet. All welcome.	

Katie Hislop
November 2021

*T Warren. 27-1-22.
Chair Person.*

