

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL
MINUTES OF MEETING, WEDNESDAY 12 OCTOBER 2022**

Attendees: Tina Warren (Chair); Jennifer Dickson (Treasurer); Denise Brown; Kelly Vural (Vice Chair); Cllr Andy Forrest; Cllr Ruaridh Bennett; Kate Whiteley (Head Teacher); Carol Colville (Deputy Head Teacher); Kris Johnstone (Staff rep); Jennifer Watt; Shauna Cleary; Laura Laidlaw; Debbie Reid; Rebecca Stanton; Vicky Jack; Stephanie Davidson; Lisa Turner; Lois Taylor; Katie Hislop (Clerk)

Apologies: Elaine Williamson

parentcouncil@stoneyhill.elcschool.org.uk

Agenda Item		Action for
1	<p>Welcome and Apologies</p> <p>T.Warren welcomed attendees to the meeting.</p>	
2	<p>Approval of minutes, 14 September meeting</p> <p>The minutes of the previous meeting were approved.</p>	
3	<p>Treasurer's Update</p> <p>With thanks to L.Taylor for her support, J.Dickson reported £93 income from the school lottery, outgoings covering the P7 drama event, and a remaining balance of around £2,000.</p>	
4	<p>Head Teacher's Update</p> <p>K.Whiteley provided the following update and invited questions or comments:</p> <p>School App: This is due for renewal – J.Dickson and L.Taylor are processing payment, due by beginning of November. Some information on the app needs updated, the new school admin, Mr Cunningham, is taking this forward.</p> <p>Streamlining school communications: Mr Cunningham and Ms Brandon are very keen to work on this, covering the school website, groupcall, the school app and social media. Would like to meet with a small number of parent council members to discuss what parents are looking for within the website and which other platforms would be useful. D.Brown and S.Davidson volunteered. Action: KW to contact.</p> <p>Trim Trail: An East Lothian Council preferred organisation, Active Playground Management, inspected the trim trail on 6 October, and are due to return shortly to repair equipment that can be repaired. After that, they will advise on which items need removed.</p> <p>Next Newsletter: This will issue soon. Details of the upcoming Pumpkin Parade and Special Assembly will issue separately.</p>	KW

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	<p>Eco Group: Reps from each year group have been elected. Would like some parent representation. To allow flexibility, when meeting dates have been arranged KW will contact the Parent Council to ask who would be available to attend. All agreed with this approach. S.Cleary noted her interest in participating.</p> <p>Rights Respecting Group: East Lothian Council are paying for all schools to have access to this pathway. A staff rep will be identified.</p>	
5	<p>Parent Council Business</p> <p>Charitable Status application: K.Vural has progressed this application and it is nearly ready to submit. Has engaged with Sanderson's Wynd PS PC re the unincorporated status which seems most appropriate for Stoneyhill PC. KW agreed that KV can speak with school office staff to have the application paperwork put on school headed paper.</p>	
6	<p>Supporting the School / Fundraising</p> <p>Connect meeting feedback: L.Turner provided an update after attending a Connect meeting on fundraising and social media. Key points were as follows – some the PC already does, others could be considered for future events:</p> <p>Tips for event planning</p> <ul style="list-style-type: none"> • Planned calendar of events through the school year • Checklist for regular events e.g. school fayre • Seek feedback from attendees after events • Consider best way to advertise, not just via social media • Consider the cost of events for families who may be living with constrained finances. Some events should be focussed on fun, and to encourage interaction and parental involvement, rather than fundraising. • Consider inviting optional donations rather than ticket / entry cost • If funds raised goes home with a PC member prior to banking, we are insured via Connect – ensure at least 2 people know where the money is and when it will be paid into the bank. <p>Event ideas:</p> <ul style="list-style-type: none"> • Sponsored Walk • In School movie night • Afternoon Tea 	

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	<ul style="list-style-type: none"> • Quiz night • Beetle Drive • Coffee morning • Ladies night • Litter pick • Family recipe book • Treasure hunt in school / playground • Virtual balloon race • Easyfundraising via amazon / other online shops <p>Pumpkin Parade: KW confirmed that this will take place on the morning of Monday 31 October.</p> <p>Halloween Disco: KW has considered options for this and suggested that a Halloween Disco could be held in school on the evening of Monday 31 October. The majority of members felt that this could be difficult for children who had attended the pumpkin parade and may want to go guising. It was agreed that school discos can be discussed in the new year, as part of the planned programme of events. Action: TW for future agenda.</p> <p>Other suggestions: Following from the suggestions L.Turner fed back above, the following suggestions were made:</p> <ul style="list-style-type: none"> • Beetle Drive is tried and tested and is always popular • Movie night sounded good • Karaoke night at the Ravelston • Pre-Christmas toy sale – families donate items, pay an entry fee and take home what they want. Agreed this could be part of a bigger event. • Same kind of sale with clothes in the summer • Series of seminars led by parents or community members with a particular expertise e.g. QMU student, parents attend for an optional donation. • Some parent councils have a non-edubuzz website which contains info on how to get involved and a link to make a donation • Santa Run in December, incorporate with Fitness Friday, then refreshments available. • Bag packing at a local supermarket • Is Feelgood Choir is re-established, sing at local venues to raise funds • K.Vural has submitted an application to Tesco to be part of their blue token fundraising campaign. • V.Jack asked about co-op fundraising. This requires charitable status so can be progressed once this is in place. • Krispy Kreme doughnut event 	<p style="text-align: center;">TW</p>
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	<ul style="list-style-type: none"> In January, an online auction to sell unwanted Christmas gifts <p>T.Warren thanked attendees for these suggestions, which can be considered in the new year. It was agreed to provide one fundraising event before the end of the term, and that this would be a Santa Run on Friday 2 December – optional dressing up and donation, toy swap, raffle, tombola and refreshments available afterwards. Action: SD volunteered to lead arrangements and to provide an update at the next meeting.</p>	SD
7	<p>AOB</p> <p>T.Warren invited AOB from attendees:</p> <ul style="list-style-type: none"> D.Brown asked if there would be a Christmas Show this year – K.Whiteley confirmed that there will be. L.Laing asked about painting games and characters on the playground tarmac, the green container and the white wall beside the nursery entrance. Her husband can design characters, companies can do the painting using materials designed to be durable outdoors. Cost may be around £1500 but Tesco funding could cover that. Action: LL to pursue a free quote and update at next meeting. 	LL
8	<p>Next Meeting</p> <p>The next meeting will be held on Wednesday 16 November, 19:00 in the meeting room in school. All welcome</p>	

Katie Hislop
November 2022