

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL
MINUTES OF MEETING, WEDNESDAY 8 FEBRUARY 2023**

Attendees: Tina Warren (Chair); Jennifer Dickson (Treasurer); Denise Brown; Cllr Andy Forrest; Kate Whiteley (Head Teacher); Carol Colville (Deputy Head Teacher); Laura Laidlaw; Rebecca Stanton; Stephanie Davidson; Lisa Taylor; Sophie Roberts; Lynsey Martin; Katie Hislop (Clerk); Lois Taylor;

Apologies: Kelly Vural (Vice Chair); Elaine Williamson; Jen Watson; Cllr Shona McIntosh; Cllr Ruaridh Bennett; Vicky Jack

parentcouncil@stoneyhill.elcschool.org.uk

Agenda Item		Action for
1	<p>Welcome and Apologies</p> <p>T.Warren welcomed attendees to the meeting.</p>	
2	<p>Approval of minutes, 11 January 2023 meeting</p> <p>The minutes of the previous meeting were approved.</p>	
3	<p>Treasurer’s Update</p> <p>J.Dickson talked through recent income and expenditure, which leaves a current balance of Parent Council funds at just over £4000.</p>	
	<p>Additional agenda item – visit from Junior Road Safety Officer (JRSO) Reps</p> <p>C.Colville met with the JRSO team this week to discuss plans from now up to the end of the summer term. She introduced three of the JRSO reps who had come along to share these plans which include awareness raising, safety around school, poster competitions, surveys, response to recent traffic and parking concerns, the upcoming Easter bonnet parade and a “design a mascot” challenge.</p>	
4	<p>Head Teacher’s Update</p> <p>K.Whiteley provided the following update and invited questions or comments:</p> <p>Communications: The January / February newsletter will issue soon, as will confirmation of the new School Communications plan.</p> <p>School Improvement Plan: Numeracy has been part of the school improvement plan in recent years – staff reviewed this recently and identified targeted improvements (on an individual and small group level), and a positive impact is being seen. From the February tracking data, many pupils are making</p>	

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	<p>good progress and some are nearer to being on track. Expect to see further progress in the May tracking data. In literacy, staff have been moderating groups at similar levels across different genres. Positive to see that judgements are matching up. C.Colville and K.Whiteley have conducted classroom observations with a focus on writing, and have found good, consistent practice, with general themes and stretch ideas to work on.</p> <p>Mental Health: an opportunity to have a member of staff trained as a mental health lead has been offered via Place2B and East Lothian Council, and L.Bretchley starts training tomorrow. This would be a role which supported pupils, staff and families. There will also be an opportunity for a clinician consultation on priorities around mental health.</p> <p>Playground upgrade: Thank you to the parent council members who met with the pupil council recently. K.Whiteley will share the website with pupils to gather ideas and preferences. Note that P1 and 2 pupil council reps have not yet been appointed but all P1 and 2 pupils have input.</p> <p>Health & Wellbeing: Nurture provision has previously been targeted but staff have been discussing how all pupils may benefit from this. Two teachers have been considering development of a playroom (out and indoor space) for all classes to experience. Class visits will have skills development attached e.g. listening and other health and wellbeing outcomes.</p>	
5	<p>Parent Council Business</p> <p>School lets: T.Warren highlighted recent restrictions around school lets, particularly where weekend lets are not permitted and the impact that this may have on future fundraising plans e.g. a summer fayre. Understand that the restrictions are because of a janitorial staffing crisis. This may be resolved by the summer but alternatives should be considered.</p> <p>P7 leavers: T.Warren would like to begin planning for this. C.Colville explained that the “ultimate penultimate” week which the last two P7s had been offered won’t be offered to this year’s cohort because they were able to go on school camp (the previous two P7 year groups were not). School will think about what they will do – previous years has been a cinema visit or a lunch in school time. P7 parents usually also arrange something, normally for the last day of school. This year that is Wednesday 28 June. Also noted that the MGS transition days are 13 and 14 June so any celebrations should be after that. C.Colville advised P7 parents to look to book a piper to pipe the kids out of school now, as they are very busy at that time of year. Being a Wednesday, there are staggered finish times but P7s will likely be able to leave early so that most of the school can be in the playground for their exit.</p>	

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6	<p>Supporting the School / Fundraising</p> <p>Easter Treasure Hunt: The following was agreed:</p> <ul style="list-style-type: none"> • Some Parent Council representatives to meet with pupil council after the February break to make plans. • K.Whiteley has the materials used at the last Easter event where children had to find letters and work out a word. Agreed to re-use with small changes. • L.Martin to share some easter event ideas • Agreed to request and sell home baking, and ask for a donation from pupils taking part. <p>Action: L.Martin to share ideas</p> <p>School Fayre: The following was agreed:</p> <p>Consider holding the event on a Friday afternoon, to take account of possibly not being able to let the school on a Saturday – agreed Friday 9 June.</p> <p>Consider starting event during school time, approx. 11:30 so that children who may not be able to attend in the afternoon can still experience the event.</p> <p>After school club are usually in the dining hall but could i) involve them or ii) ask them to use a different part of the school that day</p> <p>Look at what has been done in previous years</p> <p>Discuss at next meeting, 22 March</p> <p>Action: C.Colville to contact Ali Barclay, ELOSCN, re possible After School Club involvement</p> <p>Action: K.Hislop to share planning documents from previous fayres</p> <p>Action: T.Warren to note for March agenda</p> <p>Other fundraising ideas: T.Warren invited other suggestions. Red Nose Day and World Book Day were discussed. For Red Nose Day, donations to the charity will be invited by the school sharing the donation link. World Book Day will be marked in school on Thursday 2 March but, as in previous years, this will be a fun event not a fundraiser.</p> <p>Ideas for future fundraising can be discussed at a future meeting and plans for September – December can be discussed after the summer break.</p>	<p>LM</p> <p>CC KH TW</p>
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7	<p>AOB</p> <p>T.Warren invited AOB from attendees:</p> <ul style="list-style-type: none"> • L.Laidlaw asked whether the school had a technology budget and, if so, whether it would be an option to purchase VR headsets. K.Whiteley confirmed that there was no budget for this but offered to explore the IT policy. • J.Dickson let the group know that she would be on holiday until 6 March so would pick up any parent council finance when she's back. • L.Turner asked whether the parent council would consider paying for running tops for the school cross-country team. Action: L.Turner to look at costs and report back to a future meeting. • Fundraising and Grant applications. A.Forrest will chase up Common Good Fund application (Action: S.Davidson to resend the application) and the Area Partnership grant application; Tesco blue token fundraising is doing very well. 	
8	<p>Next Meeting</p> <p>The next meeting will be held on Wednesday 22 March, 19:00 – 20:15 in person in school. All welcome</p>	

Katie Hislop
February 2023