

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL
MINUTES OF MEETING, WEDNESDAY 11 JANUARY 2023**

Attendees: Tina Warren (Chair); Denise Brown; Kelly Vural (Vice Chair); Cllr Andy Forrest; Cllr Ruaridh Bennett; Kate Whiteley (Head Teacher); Carol Colville (Deputy Head Teacher); Jennifer Watt; Laura Laidlaw; Rebecca Stanton; Stephanie Davidson; Lisa Taylor; Katie Hislop (Clerk); Cllr Shona McIntosh; Jade Ormiston; Lindsay Martin;

Apologies: Debbie Reid; Vicky Jack; Cllr Cher Cassini; Lois Taylor; Jennifer Dickson (Treasurer)

parentcouncil@stoneyhill.elcschool.org.uk

Agenda Item		Action for
1	<p>Welcome and Apologies</p> <p>T.Warren welcomed attendees to the meeting and noted the apologies above.</p>	
2	<p>Approval of minutes, 16 November 2022 meeting</p> <p>The minutes of the previous meeting were approved.</p>	
3	<p>Treasurer's Update</p> <p>T.Warren delivered an update on behalf of J.Dickson, detailing recent income and expenditure. The School Lottery continues to be a good source of income and the Santa Run fundraising event at the beginning of December brought a profit of £734.00. Balance as at 14 December 2022 was £4085.00.</p>	
4	<p>Head Teacher's Update</p> <p>K.Whiteley provided the following update and invited questions or comments:</p> <p>Trim Trail: Persimmon are presenting a cheque for £1,000 at a school assembly on 12 January. Thank you to D.Reid and S.Davidson for their successful application. They hope to attend assembly to accept the cheque on behalf of the parents of Stoneyhill, and to speak briefly about the planned playground upgrade and consultation with children on this. Other parent council members are welcome to attend if they'd like.</p> <p>Inspiring Skills events: An invitation will come to all parents shortly encouraging them to consider coming in to school to share how the skills, knowledge or passions they gained at primary school, or anyone they encountered during their primary school days, have helped them achieve in their adult lives. This will contribute to Developing the Young Workforce</p>	

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	<p>by demonstrating to the pupils how primary school impacts our lives and careers.</p> <p>School Improvement Plan: As discussed at previous meetings, this years' plan focusses on numeracy, literacy and health and wellbeing (with a particular H&W focus on emotions). Some further enhancements to be made to highlight what is being done for all children, as opposed to what is being done to address gaps. K.Whiteley is speaking with staff about this (this Friday there is a staff discussion on numeracy and the impact that has been seen), then will come back to a future parent council meeting to discuss. The results will be shared with the wider parent forum in a future newsletter.</p> <p>Communications policy: Work continues to streamline policies and processes. At a previous meeting, D.Brown, E.Williamson and S.Davidson indicated that they would be interested in talking about this further – K.Whiteley will be in touch directly to arrange this. The aim will be to create a clear flowchart or where to go for what information. Some specifics that are currently being considered:</p> <ul style="list-style-type: none"> • There are new East Lothian Council protocols around Twitter. To consider and decide on the preferred approach. • Feedback from staff is that, since 2020, email traffic to their edubuzz email accounts has increased significantly, and this is impacting on their teaching and planning time. The intention is to return to the pre-covid policy that all communications for the attention of teachers initially goes to the school office who can triage and direct it accordingly and with the necessary urgency. This policy will be communicated to parents, setting out the rationale and emphasising that this route will be simpler, speedier and therefore more beneficial for children and parents. 	
5 & 6	<p>Parent Council Business / Supporting the School / Fundraising</p> <p>Fundraising update: K.Vural provided an update on current grants being pursued:</p> <ul style="list-style-type: none"> • The parent council's playground upgrade project has been accepted for the Tesco blue token scheme, and will appear in store very soon and will run until March. K.Vural will post on the parent council's facebook page when this goes live. The aim is to raise £500 - £1500 	

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	<p>and this could pay for the majority of the planned playground painting.</p> <ul style="list-style-type: none"> • Easyfundraising page has raised £309.50 so far and has 64 members. Payment is due 15-17 February and will go directly into the parent council bank account. Another push for members will be done shortly. Various purchases are eligible e.g. holidays but a word of caution to read the terms and conditions as payment on some devices won't generate fundraising. • John Lewis scheme – very similar to Tesco scheme. K.Vural is going to submit an application soon. • Charitable Status – no update yet, will check at the end of February. When the parent council has charitable status, this will open doors to other opportunities. • Funding for Mental Health support for families – a last minute application was submitted before the end of the year. If this is rejected, it was agreed that a more detailed application would be drawn together and re-submitted, possibly by a small sub-group. Creating this could also be used as a foundation for other opportunities. J.Ormiston indicated that she would be interested in contributing to this. • Common Good Fund application to Area Partnership – hopeful that this will be successful in the next funding round. A.Forrest is checking on progress of the application. • Agreed to use a facebook messenger group to let parent council members know about new grant application opportunities. This will ensure a number of applications can be made, perhaps taking on one application each, and should minimise duplication. J.Ormiston said that she would be happy to help with this. Action: K.Vural to add J.Ormiston to the messenger group. <p>Trim Trail Update: SportSafe are coming to school soon to update P.E. equipment. K.Whiteley is unsure whether they might look at outdoor equipment though thinks it will only be gym equipment. As agreed previously, the East Lothian Council protocol will be followed whereby the parent council will fundraise for the upgrade / replacement of trim trail equipment, but it will be procured through the head teacher and East Lothian Council so that the Council know what is being installed and can ensure equity across schools in the authority. This will also mean that the Council are responsible for maintenance. Agreed to consult pupil council re what they would like, possibly by showing them examples of what exists in other schools. Pupils could potentially research possibilities and create a proposal, and it was agreed that they would</p>	<p>KV</p>
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	<p>appreciate seeing their suggestions eventually coming to life and remaining in school for a long time.</p> <p>School Lets: T.Warren said that this should be moved to the agenda for the next meeting. Action: T.Warren to note for February agenda.</p> <p>Other Fundraising</p> <p>T.Warren asked the group to think about other fundraising possibilities and to bring these to the next meeting. Possibly something around Easter as this has worked well in the past. Agreed that parent council members would meet with the pupil council soon to discuss ideas. K.Vural, L.Turner, R.Stanton, T.Warren and S.Davidson said that they would be interested in doing this.</p> <p>In addition to an Easter event, a school litter pick was suggested.</p> <p>As discussed at previous meetings, it was agreed that ideas and agreed events for the year ahead would be recorded.</p>	TW
7	<p>AOB</p> <p>T.Warren invited AOB from attendees:</p> <ul style="list-style-type: none"> • C.Colville reiterated that if anyone would like to come to school to talk about their skills, to add into the meeting chat or to contact her afterwards. • S.McIntosh thanked everyone for her first meeting. 	
8	<p>Next Meeting</p> <p>The next meeting will be held on Wednesday 8 February, 19:00 via Google Meet. All welcome.</p>	

Katie Hislop
January 2023