

**STONEYHILL PRIMARY SCHOOL PARENT COUNCIL  
MINUTES OF MEETING, WEDNESDAY 22 MARCH 2023**

**Attendees:** Tina Warren (Chair); Kelly Vural (Vice Chair); Elaine Williamson; Denise Brown; Cllr Andy Forrest; Kate Whiteley (Head Teacher); Carol Colville (Deputy Head Teacher); Lynsey Martin; Katie Hislop (Clerk); Lois Taylor; Vicky Jack; Jennifer Watt;

**Apologies:** Cllr Shona McIntosh; Cllr Ruaridh Bennett; Jennifer Dickson (Treasurer); Laura Laing; Lisa Turner; Stephanie Davidson

[parentcouncil@stoneyhill.elcschool.org.uk](mailto:parentcouncil@stoneyhill.elcschool.org.uk)

Agenda Item		Action for
1	<p><b>Welcome and Apologies</b></p> <p>T.Warren welcomed attendees to the meeting.</p>	
2	<p><b>Approval of minutes, 8 February 2023 meeting</b></p> <p>The minutes of the previous meeting were approved.</p>	
3	<p><b>Treasurer's Update</b></p> <p>T.Warren provided the treasurer's update in J.Dickson's absence, for the period 16 January – 14 February. Encouraging income has been received from the school lottery and easyfundraising, and an anticipated payment is due from recent participation in the Tesco blue token scheme.</p>	
4	<p><b>Head Teacher's Update</b></p> <p>K.Whiteley provided the following update and invited questions or comments:</p> <p><b>End of Financial year 2022/23:</b> As there will be no carryover of any underspend, efforts have been made to use the budget available. A number of chrometabs have been ordered, for use by all pupils. In the new financial year, PEF funding and funding for supported children will be ringfenced, and the school will receive additional finance because of the hosting of children from the Craighall primary school.</p> <p><b>Craighall PS Hosting:</b> It is anticipated that Craighall pupil numbers could be around 50 pupils from August, which is a considerable rise from the 15 pupils currently attending Stoneyhill. The impact of this is that there will be two P1 classes from August – K.Whiteley will confirm other classes when she is in a position to do so, before the end of the summer term. As discussed at the time that the hosting arrangement was agreed, an integrated model will continue, with Craighall pupils being part of the appropriate class for</p>	

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	<p>them, alongside Stoneyhill pupils. Lastly, the school will be getting a new SEN auxiliary, which is positive.</p> <p><b>Nurture Bay:</b> As discussed at previous meetings, consideration has been given to opening up nurture resources for all pupils. Two teachers have developed a playroom in school – the finishing touches are being made and pupils have already started using the room as a trial, to positive effect. Going forward, use of the room will be timetabled and is by invitation at the moment. Staff continue to consider ideas for change and improvement, for example to impact on attendance and lateness, a breakfast club is being considered.</p> <p><b>Sharing learning:</b> P6 and 7 held a science fayre today which went well. It was well attended by parents and positive feedback received. Other classes will be sharing learning in the coming weeks and details will be shared in the next newsletter.</p> <p><b>Running vests for School Cross-Country team:</b> Following from a previous discussion, running vests have been donated to the school cross-country team and were received today.</p>	
5	<p><b>Parent Council Business</b></p> <p>T.Warren raised the following points for discussion:</p> <p>Playground upgrade: The parent council now have funds to undertake the planned playground improvements, T.Warren would like to agree what these should be.</p> <p><b>Action: K.Whiteley will show information sent by L.Laing at the next assembly to gather views, then will feedback.</b></p> <p>Potential for students from QMU to be involved with games etc, and for S6 pupils from MGS to become involved in gardening. If partnership working with QMU was agreed, there may be a possibility of funding.</p> <p><b>Action: K.Vural to contact MGS</b> <b>Action: K.Whiteley to discuss possibilities with Callum McGuire, QMU</b></p> <p><b>P7 Leavers:</b> P7 teachers are arranging an activity for the pupils and will let parents know what this is soon. Re a parent-arranged activity, K.Vural is looking into possibilities including Foxlake. Enquiries have been made to hire a piper for the last day of term.</p>	<p>KW</p> <p>KV KW</p>

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	<p><b>Easter Parade, 31/03:</b> JRSO are planning a school walk along the usual route and pupils are invited to bring a home-designed easter bonnet. Information will be sent out soon.</p> <p><b>Easter Treasure Hunt, 31/03:</b> This will be the next fundraising event and will take place on the same morning as the easter parade. Classes will take part, two classes at a time, between 09:00 and 10:20. T.Warren has requested home baking donations, a shopping list was agreed for hot drinks, and a number of attendees volunteered to help at the event.</p>	
6	<p><b>Supporting the School / Fundraising</b></p> <p><b>School Communications Policy:</b> Following from discussions at previous parent council meetings, an email went out today to those who volunteered to be part of a steering group to take forward this work by taking a thorough look at communications to and from school and to streamline the process. It is hoped that the group can meet in April.</p> <p><b>School Fayre, Friday 9 June from 11:30:</b> This fundraising event is the most profitable of the year. The last fayre was in 2019 and the school community are pleased to be able to run the event again. Planning documents from previous fayres have been circulated. <b>The following points were agreed:</b></p> <ul style="list-style-type: none"> <li>• As there is no April Parent Council meeting, there will be a meeting dedicated to Fayre planning, to be held on Wednesday 19 April, 19:00 in Maggies at QMU.</li> <li>• C.Colville has been in contact with ELOSCN who are happy to either take a stall or to relocate to another part of the school on the Friday afternoon, to allow Fayre set up in the dinner hall.</li> <li>• Query whether neighbourhood letters are necessary – they are, as a courtesy to those who live around the school boundary</li> <li>• Possibility of every class running a stall, selling something they have made. One adult (parent) volunteer could be allocated to each stall, therefore no need for children or teachers to stay on the stall. <b>Action: K.Whiteley to discuss with staff</b></li> <li>• <b>Action: C.Colville to ask her son to run “Beat the Goalie”</b></li> <li>• <b>Action: T.Warren to book the let and to purchase a gambling licence</b></li> <li>• Low cost items to be on sale e.g. punch balloons</li> <li>• Looking at previous staff list, liked the idea of a Toy Stall, Teddy Tombola, Book Stall, Gardening Stall, Face</li> </ul>	<p>KW CC</p> <p>TW</p>

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	<p>Painting, Inflatable, Sumo and Ponies (note that the last two can be expensive but as parent council finances are in a good position, and there hasn't been a fayre for 3 years, would be nice to provide these)</p> <ul style="list-style-type: none"> <li>• Note the carnival games are in the green container, though they may be weather damaged</li> <li>• Need to consider logistics and timings for setting up, inc time it takes to set up inflatables. Could possibly have an indoor break to accommodate this. <b>Action: E.Williamson to contact company (previously used Bennetts) to ask how much, set up time and the earlier time they could arrive at school</b></li> <li>• <b>Action: T.Warren to advertise for volunteers on the parent council facebook page</b></li> <li>• Contact Di Rollos for ice cream</li> <li>• Consider charging for entry, and entry ticket covers a free ice-cream or other treat</li> </ul>	<p>EW  TW</p>
<p>7</p>	<p><b>AOB</b></p> <p>T.Warren invited AOB from attendees:</p> <ul style="list-style-type: none"> <li>• K.Vural is progressing the charitable status application – next step is the constitution needs to be revised, to include more detail on community / public benefit. New version to be submitted next week.</li> <li>• K.Whiteley was approached by the Council re the parent council's Common Good Fund application. Confirmed with Council that parent council are clear that applications should be made via the head teacher but that the CGF application was made before this change in protocol</li> </ul>	
<p>8</p>	<p><b>Next Meeting</b></p> <p>A School Fayre planning meeting will be held on Wednesday 19 April, 19:00 in Maggie's at QMU.</p> <p>The next Parent Council meeting will be held on Wednesday 3 May, 19:00 – 20:15 in the meeting room in school.</p> <p>All welcome.</p>	

Katie Hislop  
March 2023