



Community Project



## Senior Family Coordinator

(Funded until 31<sup>st</sup> May 2018)

28 Hours per week

Salary £26,629 - £28,245 (£20,569 - £21,817 Pro rata)

‘Funded by The National Lottery through the Big Lottery Fund’

First Step is a community based, locally managed project in Musselburgh. Our aim is to provide opportunities for families with young children to make positive choices and to encourage parents and children to develop their skills, confidence and self-esteem.

An exciting opportunity has arisen for a Senior Family Coordinator to join our developing, innovative team.

We are seeking a dynamic, forward thinking and passionate professional with experience of leading a small team. The post holder will oversee the development and coordination of the community aspect of our service to ensure there is a clear pathway for families accessing the setting.

The successful candidate will have the ability to use an evidence based approach to evaluate the impact of the service provided and plan provision accordingly. Experience of working in partnership with other professionals and families in a community based setting is essential. A qualification at degree level in Community Education, Social Work or equivalent is required together with at least two years supervisory experience.

This post is subject to membership of the PVG scheme and satisfactory references.

In return we offer:

- A Competitive Salary
- A Company pension scheme
- Generous holiday allowance.
- Continuous Professional development

If you would like to join our team at First Step an application pack can be obtained by contacting 0131 665 0848 or emailing

[firststep1@btconnect.com](mailto:firststep1@btconnect.com)

**Closing date for applications is Monday 8<sup>th</sup> February 2016, 9.00 am.**

**Interviews will be held on Friday 12<sup>th</sup> February 2016.**

*Scottish Charity No. SCO28891 Company Limited by Guarantee No SC194542*