



Windygoul Parent Council
Draft Minutes of Annual General Meeting held on
Tuesday 13th September 2011 at 7 pm

Present: Amanda Davies, Alison Currie, Shada Wathew, Pauline Ross, Maureen Steele, Ann Malcolm (Head Teacher), Dianne MacKenzie (DHT), Louise Innes, Sarah Ewing, Elise Rees (DHT), Katie Harrison, Louise Gorman, Gillian Russell, Pamela Pearson, Alexa Storrier, Fiona Harvey, Lyn Taylor, Kirsty Porter, Vanessa Constable, Susan Johnston, Wendy Black, Debbie Middlemass, Christine Fisher, Clare MacGillivray, Sarah Gossner (Chair)

In attendance: Sarah Watt (Clerk), Cllr Jim Gillies.

Apologies: Alison Hogg, Cllr Donald Grant, Cllr Ruth Currie

Sarah welcomed everyone to the meeting and thanked them for coming. She explained that proposals had been made to change the constitution from 2 Nursery Reps to 4 Nursery Reps (2 from morning and 2 from afternoon) as there were no objections to the proposals the motion was carried. Pauline Ross carried out an ice-breaker then everyone had a break for refreshments.

- 1. Welcome & Apologies** - Sarah welcomed everyone back and apologies were given as above.
- 2. Minutes of Previous meeting** - the minutes of the previous AGM were read and approved.
- 3. Role of the Parent Council** - Sarah demonstrated a Power Point presentation taking points from our constitution, East Lothian Council and the School Handbook, all highlighting the Role of the Parent Council.
- 4. Annual Report** - Sarah thanked everyone who has been involved with the Parent Council over the last year. The lead of each sub-group then highlighted the achievement of each group.
 - Fundraising* - Maureen spoke in Alison's absence reiterating the events held in the past year and how successful they had been. Although Alison wasn't at the meeting the figures were available if anyone requested to them.
 - Road Safety* - Kirsty confirmed all the achievements new road signs etc and went over the ongoing issues. All in all a lot achieved in the last year.
 - Chit Chat* - Susan explained the these meetings are held approximately once a month and different issues are discussed and lots of cake is eaten!!
 - Communications* - Facebook is still proving a popular form of communication and there is also a Twitter page up and running.
 - Thinking Globally* - This had been put on the back-burner last year but they have plans for an Olympic themed event this year.

Playground - again this had been put on the back-burner due to other more pressing matters.

Sarah confirmed that the Parent Council had achieved an great amount and everyone involved should be very proud of this.

5. **Finance Report** - We started the year with a balance of £7,067, we had an income of £9,021 and an expenditure of £12,003 leaving a balance of £4,084 to carry forward. We had also started using the Fundraising request forms.
6. **Appointment of Auditor** - Neil Craigmile was proposed as Auditor and this was 2nd by Pauline Ross. No other proposals, Neil will be our auditor.
7. **Election of representatives**

Class	1 st Rep	2 nd Rep
Nursery AM	Laura Legge	
Nursery PM		
Primary 1	Kerry	Fiona H
Primary 2	Susan Johnston	Wendy
Primary 3	Susan Craigmile	
Primary 4	Sarah Gossner	
Primary 5	Pauline Ross	Maureen Steele
Primary 6	Christine Fisher	
Primary 7	Clare	
Teachers	Sarah Ewing	Louise Innes

8. **Head Teacher Report** - Ann thanked everyone for their contribution over the last year and introduced Dianne and Elise the new Deputy Head's and introduced Sarah and Louise who are acting as staff representatives on the Parent Council this year. She thanked Averil and Jane for their input and support over the last year. She talked about the difficulty in Edubuzz being down over the last few weeks but was assured it was back up today and that communications could again be posted on the School website. She had also had a plea from Ruth Johnston for anyone willing to help the Eco Group on Saturday 1st October to help clear the courtyard. There was also a plea for the Health & Wellbeing Group. She then displayed a Power Point presentation that she had given to the staff on the May In-service days but had condensed it for the Parent Council. Basically it went over all the achievements of the School for Session 2010/11, saying they had increased the School's profile and their Vision was **Work, Shine, Play**. She outlined the Values and aims and what had been achieved in communications, peer visits, plans for CfE, attainment, partnership and leadership. In this coming year they are concentrating on rolling out Number Counts right through P1 - P7, on Assessment and Moderation, and the Standard & Quality Report will be issued later in September. She then thanked the Parent Forum and especially the Parent Council for their continued support over the last year. Councillor Gillies commented on the impressive presentations made by during the meeting.

Sarah thanked everyone for coming and thanked Alison Hogg and Keith Waldie for their efforts in previous years. She welcomed the new members and reminded

everyone of the Chit Chat meetings on the first Friday of every month. No further business the meeting closed at 7.50 pm.